Gas Industry Standards Board
1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

via email

TO: GISB Contract Subcommittee Participants & Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director
Diane McVicker, Co-Chairman, GISB Contracts Subcommittee
Cary Metz, Co-Chairman, GISB Contracts Subcommittee

RE: **Meeting Announcement** for the Contracts Subcommittee Meeting – May 22, 2000

DATE: April 25, 2000

Dear GISB Contracts Subcommittee Participants,

During the next scheduled meeting for this subcommittee, the participants will continue to review suggested changes to the short-term base contract. Once the changes to the short-term base contract (GISB Standard No. 6.3.1) have been finalized, the subcommittee will directly follow that effort with the development of the long-term base contract. During the upcoming meeting, changes in sections as identified in submitted work papers, will be considered in clause order, beginning with section § 2.

To date, seven work papers have been submitted and a summary of the work papers is available (www.gisb.org). Should participants want to suggest further changes, please electronically forward your suggested changes by section number, along with rationale to the GISB office, gisb@aol.com, by end of business, May 15.

The meeting specifics are:

Conference Calling:	712-271-0620 Passcode GISB, Conference Leader McQuade
Date/Time:	Monday, May 22 2000 1:00 p.m. to 4:00 p.m. central

The co-chairs for this effort are Cary Metz and Diane McVicker. Their contact information can be found below:

Cary Metz	Midland Cogeneration Venture email: cdmetz@midcogen.com
Diane McVicker	Salt River Project email: dbmcvick@srpnet.com

The draft agenda, draft minutes from the previous meeting, summary of work papers and subcommittee membership and GISB membership list follow. We look forward to seeing you at the meeting.

Best Regards,

Rae McQuade

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GAS INDUSTRY STANDARDS BOARD CONTRACTS SUBCOMMITTEE MEETING

1:00 to 4:00 p.m. central, Monday May 22, 2000

DRAFT AGENDA

The Contracts Subcommittee will meet via conference call on Monday, May 22, 2000 from 1:00 p.m. to 4:00 p.m. The subcommittee will continue its review of the seven sets of work papers submitted and any others received prior to the meeting against the existing contract for changes. The review will begin in section §2.

1. Welcome
   - Welcome to members and attendees
   - Antitrust Guidelines
   - Adoption of Agenda
   - Adoption of April 24 Minutes

2. Review of Changes Submitted for the Short Term Base Contract
   - Identification of work papers
   - For each change identified, in clause order, beginning with section §2:
     - Review of change(s) for the clause
     - Discussion of language offered
     - Possible Straw Vote on language offered

3. Preparation of Recommendation to the Executive Committee for changes to the short term base contract
   - Format of the recommendation
   - Timing for submittal to the Executive Committee and distribution for industry comment

4. Wrap-up
   - Assignments and deadlines
   - Next meeting arrangements and agenda items