



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.gisb.org

Via email and posting

TO: GISB Contract Subcommittee Participants & Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director
Diane McVicker, Co-Chairman, GISB Contracts Subcommittee
Cary Metz, Co-Chairman, GISB Contracts Subcommittee

RE: **Meeting Announcement** for the Contracts Subcommittee Meeting – April 2, 2001

DATE: March 30, 2001

Dear GISB Contracts Subcommittee Participants,

During the next scheduled meeting for this subcommittee, the participants will continue to review suggested changes to the short-term base contract. Once the changes to the short-term base contract (GISB Standard No. 6.3.1) have been finalized, the subcommittee will directly follow that effort with the development of the long-term base contract.

At the upcoming meeting, the remaining open issues from the previous meetings will be discussed.

The meeting specifics are:

Conference Calling: Please call the GISB office for conference calling information

Date/Time: **April 2, 2001**
2:00 to 4:00 p.m. central

The co-chairs for this effort are Cary Metz and Diane McVicker. Their contact information can be found below:

Cary Metz Midland Cogeneration Venture
Email: cdmetz@midcogen.com

Diane McVicker Salt River Project
Email: dbmcvick@srpnet.com

The draft agenda follows. We look forward to hearing from you at the meeting.

Best Regards,

Rae McQuade



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GAS INDUSTRY STANDARDS BOARD CONTRACTS SUBCOMMITTEE MEETING

2:00 to 4:00 p.m. Central, April 2, 2001

DRAFT AGENDA

The Contracts Subcommittee will meet via conference calling on **April 2, 2001** from **2:00 to 4:00 p.m. central**. The subcommittee will continue its review of the work papers submitted and any others received prior to the meeting against the existing contract for changes. The review will continue with the open items and outstanding issues from the prior meetings.

- 1 Welcome
 - Welcome to members and attendees
 - Roll Call
 - Antitrust Guidelines
 - Adoption of Agenda
 - Adoption of March 15, 2001 draft Minutes

- 2 Discuss and possibly vote on the following items
 - Section 10: Review second draft paper (to be posted on GISB web page)
 - Section 2: Definition for "credit support obligations" (term from §10 draft paper)
 - Section 1: Confirmation process (from 4/24 minutes, page 3)
Recordation language (from 4/24 minutes, starting page 2)

- 3 Wrap-up
 - Assignments and deadlines
 - Next meeting arrangements and agenda items
 - Suggested date for next conference call or drafting group

- 4 Adjourn