



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Via email and posting

TO: GISB Contract Subcommittee Participants & Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director
Diane McVicker, Co-Chairman, GISB Contracts Subcommittee
Cary Metz, Co-Chairman, GISB Contracts Subcommittee

RE: **Meeting Announcement** for the Contracts Subcommittee Meeting – February 1, 2001

DATE: January 19, 2001

Dear GISB Contracts Subcommittee Participants,

During the next scheduled meeting for this subcommittee, the participants will continue to review suggested changes to the short-term base contract. Once the changes to the short-term base contract (GISB Standard No. 6.3.1) have been finalized, the subcommittee will directly follow that effort with the development of the long-term base contract.

At the upcoming meeting, open issues from the previous meetings will be discussed, including confidentiality language and liquidation language. All work papers noted have been submitted and a summary of the work papers is available (www.gisb.org) as well as the individual papers. Should participants want to suggest further changes, please electronically forward your suggested changes by section number, along with rationale to the GISB office, gisb@aol.com, by end of business, January 29.

The meeting specifics are:

Conference Calling: **Please call the GISB office for conference calling information.**

Date/Time: **February 1, 2001
2:00 to 4:00 p.m. central**

The co-chairs for this effort are Cary Metz and Diane McVicker. Their contact information can be found below:

| | |
|----------------|---|
| Cary Metz | Midland Cogeneration Venture Email: cdmetz@midcogen.com |
| Diane McVicker | Salt River Project Email: dbmckick@srpnet.com |

The draft agenda and draft minutes of January 19 and December 15 are posted for review during this meeting. We look forward to hearing from you at the meeting.

Best Regards,

Rae McQuade



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GAS INDUSTRY STANDARDS BOARD CONTRACTS SUBCOMMITTEE MEETING

2:00 to 4:00 p.m. Central, February 1, 2001

DRAFT AGENDA

The Contracts Subcommittee will meet via conference calling on **February 1, 2001** from **2:00 to 4:00 p.m. central**. The subcommittee will continue its review of the work papers submitted and any others received prior to the meeting against the existing contract for changes. The review will continue with the open items and outstanding issues from the prior meetings.

1. Welcome
 - Welcome to members and attendees
 - Antitrust Guidelines
 - Adoption of the Agenda
 - Adoption of the December 15 Minutes Redlined
 - Adoption of the January 19 Minutes

2. Discuss Open Items
 - Consider Confidentiality Language and Box Description
 - Consider Liquidation Language
 - Other Open Issues

3. Wrap-up
 - Assignments and deadlines
 - Agenda Items
 - Suggested date for next meeting
 - Face to face meeting on February 23, 2001 from 10:00 a.m. to 1:00 p.m. central in Houston (conference calling will also be available)

4. Adjourn