



Gas Industry Standards Board

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TO: Executive Committee, Alternates, Posting on the GISB Home Page

FROM: Rae McQuade, Executive Director

RE: CHANGE IN DATE FOR OCTOBER EXECUTIVE COMMITTEE MEETING

The Executive Committee (EC) Meeting originally scheduled for October 9 in Houston has been moved to October 16 in Houston. The office apologizes for any inconvenience in scheduling that this may cause to your already over-full calendars and does its best to minimize these types of changes. However, circumstances have arisen that require the change, and we hope that this early notification will help you in your re-scheduling.

The reason for the change in dates was two-fold: (1) it is doubtful that the chairman and vice-chairman (Mike Bray and Jerry Hahn) will be available on October 9 due to circumstances over which they had no control, and (2) with most EC members travelling to the Annual Meeting which ends October 1, October 16 as a date offers more time between events and allows for time for the office to prepare the meeting materials.

Mike Bray, Jerry Hahn and I sincerely apologize for any scheduling inconvenience that this change in meeting date causes for you, and we will make all attempts to keep the remaining schedule as originally planned.

cc: Laurie Paulson
Dennis Holbrook
Jane Copeland