

March 31, 1999

TO: Posting on the home page for interested industry participants  
FROM: Sylvia Munson and Donna Scott, Chairs of Confirmation/Cross Contract  
Ranking Subcommittee  
RE: MEETING ANNOUNCEMENT FOR THE CONFIRMATIONS/CROSS  
CONTRACT RANKING SUBCOMMITTEE & AGENDA

The next meetings of the Confirmation/Cross Contract Ranking Subcommittee are scheduled for April 19 and 20, 1999 from 9:00 a.m. to 4:30 p.m. Members and industry participants are urged to join this task force to participate in the creation of standards for confirmations and cross contract ranking. The meeting specifics are:

Date: April 19 & 20, 1999

Time: 9:00 a.m. to 4:30 p.m.

Place: Enron, 1400 Smith Street, Houston, Texas 77002  
Room 552

Check-in at security in the lobby.

If requested, conference calling for observers will be made available for this meeting. Conference facilities will be for observation purposes only. Presenters and participants must be present at the meeting facility.

Please confirm your attendance by the afternoon of April 15 to ensure that correct arrangements can be made for this meeting. If you have any questions, please contact Veronica Thomason at (713) 356-0060 or Donna Scott at 713-853-6136.

The co-chairs of this task force are:

Donna Scott	Enron Administrative Corp.	Phone: 713-853-6136 Fax: 713-646-2372 Email: dscott2@ect.enron.com
Sylvia Munson	Altra Streamline	Phone: 713-210-8169 Fax: 713-210-8008 Email: sylviam@altranet.com

and the GISB Executive Committee officers and office staff are:

Chairman Jim Buccigross, National Registry of Cap.R.	Phone: 978-535-7500 Fax: 978-535-7744 Email legaljb@tcapserv.com
Vice Chairman Mike Novak, National Fuel Gas Distribution	Phone: 716-857-7884 Fax: 716-857-7415 Email: novakm@natfuel.com
Exec. Director Rae McQuade, GISB	Phone: 713-356-0060 Fax: 713-356-0067 Email: gisb1@aol.com
Exec. Assistant V. Thomason GISB	Phone: 713-356-0060 Fax: 713-356-0067 Email: gisb@aol.com

The draft agenda is attached. We hope to see you at the meeting.

**CONFIRMATION/CROSS CONTRACT RANKING SUBCOMMITTEE  
PROPOSED AGENDA  
ENRON, 1400 SMITH STREET, HOUSTON, TEXAS  
APRIL 19 & 20, 1999 – 9:00 A.M. TO 4:30 P.M. - Room 552**

1. Administrative, April 19:
    - Welcome
    - Antitrust Advice
    - Roll Call
    - Adoption of Agenda
    - Adoption of Minutes from March 23 and 24, 1999
  2. Review of proposed definition, principle and concepts from Cross Contract Ranking.
  3. Review the Requests that were passed to this Subcommittee from the Business Practice Subcommittee:
    - R97116, R97022B, R97043, and R97089.
  4. List the issues contained in the requests that need to be discussed and resolved.
  5. Determine the scope of work to be accomplished.
  6. Recess
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1. Administrative, April 20:
    - Welcome
    - Antitrust Advice
    - Roll Call
  2. Review Copas documents for terminology.
  3. Define additional terminology to be used for discussion of confirmations.
  4. Prioritize and group related issues.
  5. Begin work on identified issues.
  6. Adjourn

Work papers for any of these agenda items should be submitted to the GISB office in electronic form no later than April 15, 1999.