



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: naesb@aol.com

Home Page: www.naesb.org

TO: REQ CPS members, Posting for Other Interested Industry Participants
FROM: Rick Alston, Old Dominion Electric Cooperative
RE: Agenda for [REQ CPS Meeting – January 6 & 7, 2003](#)
DATE: [December 30, 2002](#)

NORTH AMERICAN ENERGY STANDARDS BOARD
RETAIL ELECTRIC QUADRANT
Customer Processes Subcommittee (CPS) Meeting

REVISED DRAFT AGENDA

WHERE: Georgia Power
241 Ralph McGill Blvd.
Atlanta, GA

*For Security purposes you must RSVP to Yvette Camp
(yscamp@southernco.com). See Meeting Arrangements on NAESB web site.*

WHEN: [January 6, 2003 3 PM – 6 PM EST](#)
[January 7, 2003 8:00 AM – 5:00 PM EST](#)

TELECONFERENCING:

Please contact the NAESB office at 713-356-0060 for the conference details.

PURPOSE: **To continue reviewing the Billing and Payment document that was started November 7, 2002. Our goal is to finish the document at this meeting and plan the next steps in the standards-creation process for Billing and Payment. Begin a re-lined version of Enrollment and Switching document from UBP if time permits.**

Any materials for the meeting will be emailed to the participants and posted on the web site.

The meeting is open to any interested party. As always, the chair reserves the right to extend the time of the meeting to ensure that agenda items are addressed. The times indicated on the agenda will be followed to ensure that agenda items are allotted appropriate time slots. Should an agenda item conclude earlier than its stated time slot, the remaining time can be allotted to other agenda items at the discretion of the chair.

Please feel free to call the NAESB office should you have any questions or comments.



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RETAIL ELECTRIC QUADRANT

Customer Processes Subcommittee

REVISED DRAFT AGENDA

[January 6, 2003 3 PM – 6 PM EST](#)

- | | | | |
|-------------|----|---|----------|
| 3:00 PM | 1. | Welcome | Alston |
| | | <ul style="list-style-type: none">• Welcome to members and attendees• Antitrust Guidelines• Adoption of Agenda• Adoption of Draft Minutes of November 7, 2002 meeting | |
| 3:10 | 2. | Introductions and a brief look ahead into 2003 | Alston |
| 3:25 | 3. | Review of recent Executive Committee Meeting | Minneman |
| 3:30 | 4. | Review of Draft Document | Alston |
| | | <ul style="list-style-type: none">• Billing and Payment Red-lined version
<i>November 7 2002 CPS Accepted with format RL.doc</i>• Also see Compiled comments in Excel spreadsheet
<i>CPS-Comments Nov 7 – Compiled_re-format.xls</i> | |
| 4:45 – 5:00 | 5. | Break | |
| 5:15 – 6:00 | 6. | Continue with review of Draft Document | |
| 6:00 PM | 7. | Adjourn | |

[January 7, 2003 8 AM – 5 PM EST](#)

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|---------------|----|--|--|
| 8:00 AM | 1. | Welcome
Leonard Haynes
Executive Vice President
and Chief Marketing Officer, Southern Company | |
| 8:15 – 10:00 | 2. | Continue working on Billing and Payment document | |
| 10:00 – 10:15 | 3. | Break | |
| 10:15 – 12:00 | 4. | Continue working on Billing and Payment document | |
| 12:00 – 12:45 | 5. | Lunch | |
| 12:45 – 3:00 | 6. | Begin redlining Customer Enrollment and Switching if time permits. Otherwise, finish Red-lining of Billing and Payment document | |



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| 3:00 – 3:15 | 7. | Break |
| 3:15 – 4:45 | 8. | Continue working on document |
| 4:45 – 5:00 | 9. | Next Steps for CPS
February 25 and 26 at Southern California Edison |
| 5:00 PM | 10. | Adjourn |