

July 30, 1999

TO: Posting on the home page for interested industry participants  
FROM: Sylvia Munson and Donna Scott, Chairs of Confirmation and Cross Contract  
Ranking Subcommittee  
RE: MEETING ANNOUNCEMENT FOR THE CONFIRMATION AND CROSS  
CONTRACT RANKING SUBCOMMITTEE & AGENDA

The next meetings of the Confirmation and Cross Contract Ranking Subcommittee are scheduled for August 9 and 10, from 8:00 a.m. to 5:00 p.m. Members and industry participants are urged to join this task force to participate in the creation of standards for confirmations and cross contract ranking. The meeting specifics are:

Date: August 9 and 10, 1999  
Time: 8:00 a.m. to 5:00 p.m.  
Host: TransCanada PipeLines  
Location: Delta Bow Valley, 209 Fourth Avenue S.E., Calgary, Alberta, Canada  
Meeting Room: Salon C

The chairman may elect to extend the hours of the meeting if more time is required to complete the agenda.

The co-chairs of this task force are:

Donna Scott	Enron Administrative Corp.	Phone: 713-853-6136 Fax: 713-646-2372 Email: dscott2@ect.enron.com
Sylvia Munson	Altra Streamline	Phone: 713-210-8169 Fax: 713-210-8008 Email: sylviam@altranet.com

and the GISB Executive Committee officers and office staff are:

Chairman Jim Buccigross, National Registry of Cap.R.	Phone: 978-535-7500 Fax: 978-535-7744 Email legaljb@tcapserv.com
Vice Chairman Mike Novak, National Fuel Gas Distribution	Phone: 716-857-7884 Fax: 716-857-7415 Email: novakm@natfuel.com
Exec. Director Rae McQuade, GISB	Phone: 713-356-0060 Fax: 713-356-0067 Email: gisb1@aol.com
Exec. Assistant V. Thomason GISB	Phone: 713-356-0060 Fax: 713-356-0067 Email: gisb@aol.com

The draft agenda is attached. We hope to see you at the meetings.

**CONFIRMATION AND CROSS CONTRACT RANKING SUBCOMMITTEE  
DRAFT AGENDA  
Delta Bow Valley, Salon C  
209 Fourth Ave. S.E.  
Calgary, Alberta, Canada  
Meeting 8:☺☺ AM - 5:00 PM**

August 9, 1999

1. Continental Breakfast 8:00 to 8:30 AM
2. Administrative:
  - Welcome
  - Antitrust Advice
  - Roll Call
  - Adoption of Agenda
  - Adoption of Minutes from July 20 and 21, 1999
2. Review Outstanding Work Papers
3. Review Concepts
4. Finalize Discussion of Different Confirming Party Relationships
5. Lunch
6. Discussion of LDC Supplemental Information
7. Review and recommend actions to close out R97022B, R97043, R97089B, R97116, and R99037
8. Recess

August 10, 1999

9. Continental Breakfast 8:00 to 8:30 AM
10. Review Concepts
11. Recommend Principles, Definitions, and Standards
12. Lunch
13. Continued discussion of recommended Principles, Definitions, and Standards
14. Review and finalize next steps
15. Determine meeting location for September 23 and 24
16. Adjourn