



## Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002  
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Home Page: www.gisb.org

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**Via email**

**TO:** GISB Common Codes Subcommittee Participants & Posting for Interested Industry Participants  
**FROM:** Rae McQuade, Executive Director  
Tammy Hopkins, Chairman, GISB Common Codes Subcommittee  
**RE:** **Meeting Announcement** for the Common Codes Subcommittee Meeting - August 28, 2000  
**DATE:** August 22, 2000

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Dear GISB Common Codes Subcommittee Participants,

During this scheduled conference call, the participants will review the Order 637 plan, item no. 11b to ensure that it is complete for a report back to the Executive Committee.

The meeting specifics are:

Conference Calling: **Call the GISB office for conference calling instructions, pass code and conference leader**

Date/Time: **Monday, August 28, 2000**  
**1:30 p.m. to 3:30 p.m. central**

The chairman for this effort is Tammy Hopkins. Her contact information can be found below:

Tammy Hopkins      Enron Gas Pipeline Group  
Email: tamara.Hopkins@enron.com

The draft agenda follows. We look forward to seeing you at the meeting.

Best Regards,

*Rae McQuade*



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### **GAS INDUSTRY STANDARDS BOARD COMMON CODES SUBCOMMITTEE MEETING**

**1:30 to 3:30 p.m. central, Monday, August 28, 2000**

#### **DRAFT AGENDA**

The Imbalances Subcommittee will meet via conference call on **Monday, August 28, 2000** from **1:30 to 3:30 p.m. central.**

1. Welcome
  - Welcome to members and attendees
  - Antitrust Guidelines
  - Adoption of Agenda
2. Data and Visual Display
  - Assignment from the Order 637 Plan Adopted by the EC
    - 11b. Accommodate D-U-N-S® Number and name in Internet postings and their corresponding downloadable files. Determine what information goes into the data element – either D&B name or TSP name.
3. Wrap-up
  - Assignments and deadlines
  - Next meeting arrangements and agenda items
  - Suggested date/time for next meeting
4. Adjourn