

Principles and Standards Approved as of March 26, 1999
Common Codes Subcommittee

Principles:

P1

An entity is a person or organization with sufficient legal standing to enter into a contract or arrangement with another such person or organization (as such legal standing may be determined by those parties) for the purpose of conducting and/or coordinating natural gas transactions.

Standards:

S1

~~The entity common code should not be limited, in Dun & Bradstreet Corporation terms, to the Headquarters Location and/or Single Location levels. (No longer needed.)~~

S2

Entity common codes should be legal entities, that is, Ultimate Location, Headquarters Location, and/or Single Location (in Dun & Bradstreet Corporation ("D&B") terms). However, in the following situations, a Branch Location (in D & B terms) can also be an entity common code:

1. when the contracting party provides a D-U-N-S® Number at the Branch Location level; or
2. to accommodate accounting for an entity that is identified at the Branch Location level.

S3

For GISB purposes, there should be a unique entity common code for each entity name and there should be a unique entity name for each entity common code.

S4

Parties should mutually agree to use the Transportation Service Provider's proprietary entity code when the D-U-N-S® Number is not available.