

**NAESB WGQ BPS Meeting Arrangements**

**December 4, 2002 9:00 a.m. to 2:00 p.m., Washington DC**

**Sutherland Asbill & Brennan LLP** will host the 12/4/02 NAESB BPS Meeting from 9:00 am to 2:00 pm, Eastern. Our offices are located at 1275 Pennsylvania Avenue, NW. The entrance is on 13th Street, between Pennsylvania Avenue and E Street. Please take the elevator to the 2nd Floor reception area and the receptionist will direct you to the conference room, also located on the second floor.

The closest metro is Metro Center which has an exit on 13th and F Streets, NW.

Please contact Kirstin Gibbs at (202) 383-0761 with any questions. However, if Kirstin is not available, please contact her assistant, Jodi Martz at (202) 383-0714. Sutherland's main line is (202) 383-0100.