

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

TO: Business Practices Subcommittee Chairs, Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Final Minutes from the Business Practices Subcommittee Meeting
DATE: November 30, 2000

GISB BUSINESS PRACTICES SUBCOMMITTEE MEETING Teleconference Call: November 30, 2000 2:30-4:30 pm FINAL MINUTES

1. Administrative

Ms Van Pelt gave the anti-trust advice. The Agenda was adopted as posted. The draft minutes of October 19, 2000 were reviewed and adopted as amended.

2. Review of the following requests returned from the Executive Committee: (see EC 8/24/2000 Meeting Minutes, see also posted recommendation forms and Business Practices Subcommittee 10/19/2000 Draft Minutes)

R98035A ANR Pipeline Pre-limit Quantities

BPS Discussion:

Mr. Novak and Ms. Bragg were to post a work paper for discussion of this topic. Since no work paper has been posted at this time, this request will be moved to the next meeting agenda.

R98061 CIG NNT request for authorized Overrun

Motion: BPS recommends that request R98061 be declined.

BPS Discussion:

none

motion passes unanimously (noted as Vote 1 on the attendance list)

R98062 CIG Park and Loan "Deal" Request

Motion: BPS recommends that request R98062 be declined.

Discussion:

none

motion passes unanimously (noted as Vote 2 on the attendance list)

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

3. IR Questions

IR Question to BPS Regarding Action Item XI.a Concerning Accommodation of DUNS Name in Internet Postings and Downloadable Files (IR Priority III)

The Information Requirements Subcommittee addressed Action Item XI.a at a recent meeting. On the work plan, that item reads as follows:

XI.a Accommodate DUNS Number and Name in Internet postings and their corresponding downloadable files. Add the field for the name in the Internet postings and downloadable files.

There was discussion at IR about the meaning of the phrase "Internet postings and their corresponding downloadable files". In an effort to define this phrase, FERC Order 637 was reviewed.

The following portion of the order was pinpointed: "... the Commission has determined instead to require pipelines to provide both a name and a number in both their Internet postings and downloadable files. When GISB next updates its standards for electronic file downloads, it needs to include fields so that pipelines can include both the shipper name and the DUNS numbers in the electronic file."

As a result of these discussions, IR determined the need to send the following question to the FERC Order 637 GISB Action Subcommittee. Could you please respond to us as your earliest convenience?

IR Motion: Send the following question to the Order 637 GISB Action Subcommittee:

Pursuant to the Order 637 GISB Action Subcommittee work plan item XI.a, IR has reviewed and made the necessary changes to the following datasets:

- 5.4.1 Offer Download
- 5.4.2 Bid Download
- 5.4.3 Award Download
- 5.4.4 Replacement Capacity
- 5.4.5 Withdrawal Download
- 5.4.13 Operationally Available and Unsubscribed Capacity
- 5.4.16 System-Wide Notices.

Please affirm that this constitutes the entire list of affected datasets.

Note that the proposed Posted Imbalances Download dataset, which is the responsibility of the Expedited Data Development Subcommittee, may also be affected.

BPS Discussion:

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Motion:

Send the following response to IR 's memo of November 8, 2000 regarding Order 637 Action Item XI.a:

BPS affirms that the list of data sets constitutes the entire list of data sets to be changed.

This action item also applies to the EDI data set(s) that are being developed for transactional reporting.

Send the following instruction to the EDD Subcommittee:

Order 637 Action Item XI.a. applies to the Posted Imbalances Download data set. This action item requires that the DUNS name should be included in this data set for EDI/FF purposes.

Procedural motion passes with no opposition.

IR Question to BPS Regarding Request R97094

The Information Requirements Subcommittee addressed request R97094 at a recent meeting. That request reads as follows:

Transco proposes that two (2) data elements be added to the Payment Remittance (Standard 3.4.2) dataset to provide a means of communicating the ABA Number (bank identification code) and the bank account number to which payment was made. These fields should carry a Usage Code of Conditional [C] and be required when the Payment Method Code (new data element, see previous Transco request) indicates that the payment is being made by means of the Automated Clearing House or as a Wire Transfer.

During the IR discussion of this request, certain issues were raised, and IR determined the need to send the following questions to BPS. Could you please respond to us at your earliest convenience?

- If the ABA Number and Bank Account Number are to be returned to the payee in the Remittance, they should be first communicated to the payer in the Invoice. IR suggests adding the ABA Number and the Bank Account Number to the Transportation/Sales Invoice as well as the Service Requester Level Charge/Allowance Invoice because there are no directly corresponding data elements in those data sets.
- How does Electronic Funds Transfer Address play into this issue?
- If we add a "Payee's Bank Account Number" to the Remittance, then the existing "Account Number" in the Transportation/Sales Invoice, the Service Requester Level Charge/Allowance Invoice, and the Payment Remittance may need clarification.

BPS Discussion:

How does Electronic Funds Transfer Address play into this issue?

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Some companies have been putting both the ABA Number and Bank Account Number in the same field. It was discussed that the addition of these two fields is a good idea. If these are added, it was discussed that the data element Electronic Funds Transfer Address is no longer needed and should then be deleted. Since these items would replace the Electronic Funds Transfer Address, they should be placed at the same level that the EFT Address and Payee currently exist.

If the ABA Number and Bank Account Number are to be returned to the payee in the Remittance, they should be first communicated to the payer in the Invoice. IR suggests adding the ABA Number and the Bank Account Number to the Transportation/Sales Invoice as well as the Service Requester Level Charge/Allowance Invoice because there are no directly corresponding data elements in those data sets.

Yes, the ABA Number and Bank Account Number should be returned to the payee in the Payment Remittance, but they should first be added to the Transportation/Sales Invoice and Service Requester Charge/Allowance Invoice.

If we add a "Payee's Bank Account Number" to the Remittance, then the existing "Account Number" in the Transportation/Sales Invoice, the Service Requester Level Charge/Allowance Invoice, and the Payment Remittance may need clarification.

It was suggested that the definition of the data element Account Number should be clarified to be the number used by the Transportation Service Provider to identify a customer's account.

Participants requested to have some time before finalizing the answer to IR. This item will be discussed further at the next meeting.

IR Question to BPS Regarding Request R98040 and R98050

During the IR discussion of the requests cited above, certain issues were raised, and IR determined the need to send the following question to BPS. Could you please respond to us at your earliest convenience?

As a result of processing requests **R98040** and **R98050**, Information Requirements (IR) is developing the Storage Report dataset. As a part of this, IR is developing EDI, Flat File, and EBB usages. Should there be data groupings and/or data element ordering for this new dataset?

Motion:

BPS instructs IR to develop data groupings for the storage report data set. Data element ordering is not necessary.

Procedural motion passes with no opposition.

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

4. Review of the following Nominations Round 2 Category of Business Practices Requests:

R97030

Noram

for discussion only

Since there was no representative from Noram on the call to discuss this request, it will be moved to the meeting agenda for Friday, December 8, 2000 for discussion only. Noram will be contacted again. If there is no representative on the December 8 conference call, it will be moved to the next meeting for discussion and possible vote.

5. Next meeting and agenda

Friday, December 8, 2000 1:30pm-3:30pm

1. Administrative
2. IR Question re: R97094
3. R98035A ANR For Discussion and Possible Vote
4. R97030 Noram For Discussion Only
5. Next meeting and agenda
6. Adjourn

The meeting Adjourned at 4:25 Central Time

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

Meeting Attendees and Voting Record

Attendee	Organization	Vote 1 (nv) – not voting	Vote 2	GISB Member?
Pipelines:				
Kim Van Pelt	CMS – Panhandle Eastern	✓	✓	✓
Kathryn Burch	Duke Energy – Texas Eastern	✓	✓	✓
Tammy Hopkins	Enron – FGT	✓	✓	✓
Theresa Hess	Enron – Transwestern	✓	✓	✓
Dale Davis	Williams Gas Pipeline	✓	✓	✓
Jim Keisler	Williams Gas Pipeline	✓ (nv)	✓ (nv)	✓ (nv)
Clancy Aschbrenner	Colorado Interstate Gas	✓	✓	✓
Stephanie Lecureaux	ANR Pipeline	✓	✓	✓
Tom Gwilliam	Iroquois	✓	✓	
Services:				
Gina McMahon	BTU Watch	Abstain	Abstain	✓
Producers:				
End Users:				
LDCs:				
Associations:				
Mariam Arnaout	AGA	✓ (nv)	✓ (nv)	✓

Bold signifies a BPS Chair