

Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: Business Practices Subcommittee Chairs, Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Final Minutes from the Business Practices Subcommittee Meeting
DATE: October 26-27, 2000

1. Administrative¹

The meeting opened at 1:30 p.m. Ms. Van Pelt opened the meeting and gave the anti-trust advice. She thanked Mr. Brown and Marathon for hosting today's meeting. Participants introduced themselves. The agenda was adopted with the modification to correct the meeting days to Thursday and Friday from Tuesday and Wednesday. The draft minutes of October 10, 2000 were adopted with changes noted in the meeting.

2. Continue discussion and development of recommendations with respect to the items discussed during the October 10-11, 2000 BPS Meeting

Please Note: These minutes contain only motions and proposed modifications. Please see the transcript for discussion.

Releases:

Motion (motion by Mike Novak, second by Rick Ishikawa):

Modify GISB Standard 5.3.2 as follows (use standard after modifications made during BPS on 8/15/2000):

5.3.2 For short-term biddable releases (less than 5 months):

- offers should be tendered by 1:00 P.M. on the Business Day before timely nominations;
- open season ends no later than 2:00 P.M. on the Business Day before timely nominations are due (evaluation period begins at 2:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 3:15 P.M.;

¹ Ms. Copeland is transcribing the meeting. For a full accounting of the discussion from today's meeting, the transcripts should be ordered from Ms. Copeland of Ak/Ret Reporting, (361-882-9037). These minutes will record the motions and voting results. The discussion is captured in the transcripts.

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- match or award is communicated by 3:15 P.M.;
- match response by 4:00 P.M.;
- award posting by 5:00 P.M.;
- contract tendered with contract # by 10:00 A.M.; contract executed; timely nomination possible for next day gas flow. (Central Clock Time)

For longer term biddable releases (five months or more):

- offers should be tendered by 1:00 P.M. four Business Days before award;
- open season ends no later than 2:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 2:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at 3:15 P.M.;
- match or award is communicated by 3:15 P.M.;
- match response by 4:00 P.M.;
- award posting by 5:00 P.M.;
- contract tendered with contract # by 10:00 A.M.; contract executed; timely nomination possible for next day gas flow. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of pre-arranged deals not subject to bid are due by 9:30 A.M. on a Business Day;
- contract tendered with contract # by 10:30 A.M.; contract executed; nomination possible for Timely Cycle.

Evening Cycle

- posting of pre-arranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract tendered with contract # by 5:00 P.M.; contract executed; nomination possible for Evening Cycle.

Intraday 1 Cycle

- posting of pre-arranged deals not subject to bid are due by 8:00 A.M. on a Business Day;

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- contract tendered with contract # by 9:00 A.M.; contract executed; nomination possible for Intraday 1 Cycle.

Intraday 2 Cycle

- posting of pre-arranged deals not subject to bid are due by 3:00 P.M. on a Business Day;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible for Intraday 2 Cycle. (Central Clock Time)

For short-term biddable partial day releases:

- Offers should be tendered by 8:00 A.M. on the Business Day for which Intraday 2 Cycle nominations may be placed;
- open season ends no later than 9:00 A.M. on the Business Day Intraday 2 Cycle nominations are due (evaluation period begins at 9:00 A.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 10:15 A.M.;
- match or award is communicated by 10:15 A.M.;
- match response by 11:00 A.M.;
- award posting by 12:00 P.M.;
- contract tendered with contract # by 1:00 P.M.; contract executed; Intraday 2 Cycle nomination possible for current day gas flow. (Central Clock Time)

Motion was modified to:

5.3.2 For short-term biddable releases (less than 5 months):

- offers should be tendered by 1:00 P.M. on the Business Day before timely nominations;
- open season ends no later than 2:00 P.M. on the Business Day before timely nominations are due (evaluation period begins at 2:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 3:15 P.M.;
- match or award is communicated by 3:15 P.M.;
- match response by 4:00 P.M.;
- award posting by 5:00 P.M.;
- contract tendered with contract # by 10:00 A.M.; contract executed; timely nomination possible for next day gas flow. (Central Clock Time)

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For longer term biddable releases (five months or more):

- offers should be tendered by 1:00 P.M. four Business Days before award;
- open season ends no later than 2:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 2:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at 3:15 P.M.;
- match or award is communicated by 3:15 P.M.;
- match response by 4:00 P.M.;
- award posting by 5:00 P.M.;
- contract tendered with contract # by 10:00 A.M.; contract executed; timely nomination possible for next day gas flow. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of pre-arranged deals not subject to bid are due by 9:30 A.M. on a Business Day;
- contract tendered with contract # by 10:30 A.M.; contract executed; nomination possible for Timely Cycle.

Evening Cycle

- posting of pre-arranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract tendered with contract # by 5:00 P.M.; contract executed; nomination possible for Evening Cycle.

Intraday 1 Cycle

- posting of pre-arranged deals not subject to bid are due by 8:00 A.M. on a Business Day;
- contract tendered with contract # by 9:00 A.M.; contract executed; nomination possible for Intraday 1 Cycle.

Intraday 2 Cycle

- posting of pre-arranged deals not subject to bid are due by 3:00 P.M. on a Business Day;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible for Intraday 2 Cycle. (Central Clock Time)

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For short-term biddable intraday releases:

- Offers should be tendered by 9:00 A.M. on the Business Day for which Intraday 2 Cycle nominations may be placed;
- open season ends no later than 10:00 A.M. on the Business Day Intraday 2 Cycle nominations are due (evaluation period begins at 10:00 A.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 11:15 A.M.;
- match or award is communicated by 11:15 A.M.;
- match response by 12:00 P.M.;
- award posting by 1:00 P.M.;
- contract tendered with contract # by 2:00 P.M.; contract executed; Intraday 2 Cycle nomination possible for current day gas flow. (Central Clock Time)

Segment	Actual Count				Balanced Count		
	For	Against	Abstain	Total	For	Against	Total
End User	1	0	0	1	1	0	1
LDC	3	0	0	3	2	0	2
Pipelines	3	1	10	14	1.5	.5	2
Producers	2	0	0	2	2	0	2
Services	2	0	1	3	2	0	2
Total	11	1	11	23	8.5	.5	9

Motion passes

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Motion (motioned by Mike Novak, seconded by Rick Ishikawa):

5.3.2 For short-term biddable releases (less than 5 months):

- offers should be tendered by 1:00 P.M. on ~~the~~ a Business Day ~~before timely nominations;~~
- open season ends no later than 2:00 P.M. on ~~the~~ a Business Day ~~before timely nominations are due~~ (evaluation period begins at 2:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 3:15 P.M.;
- match or award is communicated by 3:15 P.M.;
- match response by 4:00 P.M.;
- award posting by ~~5:00~~ 4:30 P.M.;
- contract tendered with contract # by ~~10:00 A.M.~~ 5:00 P.M.; contract executed; ~~timely~~ Evening or Intraday 1 nomination possible for next day gas flow. (Central Clock Time)

For longer term biddable releases (five months or more):

- offers should be tendered by 1:00 P.M. four Business Days before award;
- open season ends no later than 2:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at 2:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at 3:15 P.M.;
- match or award is communicated by 3:15 P.M.;
- match response by 4:00 P.M.;
- award posting by 5:00 P.M.;
- contract tendered with contract # by 10:00 A.M.; contract executed; timely nomination possible for next day gas flow. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of pre-arranged deals not subject to bid are due by 9:30 A.M. on a Business Day;

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- contract tendered with contract # by 10:30 A.M.; contract executed; nomination possible for Timely Cycle.

Evening Cycle

- posting of pre-arranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract tendered with contract # by 5:00 P.M.; contract executed; nomination possible for Evening Cycle.

Intraday 1 Cycle

- posting of pre-arranged deals not subject to bid are due by 8:00 A.M. on a Business Day;
- contract tendered with contract # by 9:00 A.M.; contract executed; nomination possible for Intraday 1 Cycle.

Intraday 2 Cycle

- posting of pre-arranged deals not subject to bid are due by 3:00 P.M. on a Business Day;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible for Intraday 2 Cycle. (Central Clock Time)

For short-term biddable intraday releases:

- Offers should be tendered by 9:00 A.M. on the Business Day for which Intraday 2 Cycle nominations may be placed;
- open season ends no later than 10:00 A.M. on the Business Day Intraday 2 Cycle nominations are due (evaluation period begins at 10:00 A.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 11:15 A.M.;
- match or award is communicated by 11:15 A.M.;
- match response by 12:00 P.M.;
- award posting by 1:00 P.M.;
- contract tendered with contract # by 2:00 P.M.; contract executed; Intraday 2 Cycle nomination possible for current day gas flow. (Central Clock Time)

motion was withdrawn

From this point forward during this meeting, it has been proposed that no motions be made. The work proposed from this point forward will be voted at the November 1-2, 2000 meeting.

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Proposed modifications to modified GISB Standard No. 5.3.2:

5.3.2 For short-term biddable releases (less than 5 months):

- offers should be tendered by ~~4:00~~ 12:00 P.M. on ~~the a~~ Business Day ~~before timely nominations;~~
- open season ends no later than ~~2:00~~ 1:00 P.M. on ~~the a~~ Business Day ~~before timely nominations are due~~ (evaluation period begins at ~~2:00~~ 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at ~~3:15~~ 2:15 P.M.;
- match or award is communicated by ~~3:15~~ 2:15 P.M.;
- match response by ~~4:00~~ 3:00 P.M.;
- award posting by ~~5:00~~ 4:00 P.M.;
- contract tendered with contract # by ~~10:00 A.M.~~ 5:00 P.M.; contract executed; ~~timely~~ Evening or Intraday 1 nomination possible for next day gas flow. (Central Clock Time)

For longer term biddable releases (five months or more):

- offers should be tendered by ~~4:00~~ 12:00 P.M. four Business Days before award;
- open season ends no later than ~~2:00~~ 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at ~~2:00~~ 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at ~~3:15~~ 2:15 P.M.;
- match or award is communicated by ~~3:15~~ 2:15 P.M.;
- match response by ~~4:00~~ 3:00 P.M.;
- award posting by ~~5:00~~ 4:00 P.M.;
- contract tendered with contract # by ~~10:00 A.M.~~ 5:00 P.M.; contract executed; timely nomination possible for next day gas flow. (Central Clock Time)

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Intraday 1 Cycle

- posting of pre-arranged deals not subject to bid are due by 8:00 A.M. on a Business Day;
- contract tendered with contract # by 9:00 A.M.; contract executed; nomination possible for Intraday 1 Cycle.

Intraday 2 Cycle

- posting of pre-arranged deals not subject to bid are due by 3:00 P.M. on a Business Day;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible for Intraday 2 Cycle. (Central Clock Time)

For short-term biddable intraday releases *(less than 5 months)*:

- Offers should be tendered by 9:00 A.M. on the Business Day for which Intraday 2 Cycle nominations may be placed;
- open season ends no later than 10:00 A.M. on the Business Day Intraday 2 Cycle nominations are due (evaluation period begins at 10:00 A.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 11:15 A.M.;
- match or award is communicated by 11:15 A.M.;
- match response by 12:00 P.M.;
- award posting by 1:00 P.M.;
- contract tendered with contract # by 2:00 P.M.; contract executed; Intraday 2 Cycle nomination possible for current day gas flow. (Central Clock Time)

Revised proposed modifications to modified GISB Standard No. 5.3.2:

5.3.2 For short-term biddable releases (less than 5 months):

- offers should be tendered by 1:00 P.M. on ~~the a~~ Business Day ~~before timely~~ ~~nominations~~;

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- open season ends no later than 2:00 P.M. on ~~the~~ a Business Day ~~before timely nominations are due~~ (evaluation period begins at 2:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at ~~3:15~~ 3:00 P.M.;
- match or award is communicated by ~~3:15~~ 3:00 P.M.;
- match response by ~~4:00~~ 3:30 P.M.;
- award posting by ~~5:00~~ 4:00 P.M.;
- contract tendered with contract # by ~~10:00 A.M.~~ 5:00 P.M.; contract executed; ~~timely~~ Evening or Intraday 1 nomination possible for next day gas flow. (Central Clock Time)

For longer term biddable releases (five months or more):

- offers should be tendered by ~~1:00~~ 12:00 P.M. four Business Days before award;
- open season ends no later than ~~2:00~~ 1:00 P.M. on the Business Day before timely nominations are due (open season is three Business Days);
- evaluation period begins at ~~2:00~~ 1:00 P.M. during which contingency is eliminated, determination of best bid is made, and ties are broken;
- evaluation period ends at ~~3:15~~ 2:15 P.M.;
- match or award is communicated by ~~3:15~~ 2:15 P.M.;
- match response by ~~4:00~~ 3:00 P.M.;
- award posting by ~~5:00~~ 4:00 P.M.;
- contract tendered with contract # by ~~10:00 A.M.~~ 5:00 P.M.; contract executed; timely nomination possible for next day gas flow. (Central Clock Time)

For non-biddable releases:

Timely Cycle

- posting of pre-arranged deals not subject to bid are due by 9:30 A.M. on a Business Day;
- contract tendered with contract # by 10:30 A.M.; contract executed; nomination possible for Timely Cycle.

Evening Cycle

- posting of pre-arranged deals not subject to bid are due by 4:00 P.M. on a Business Day;
- contract tendered with contract # by 5:00 P.M.; contract executed; nomination possible for Evening Cycle.

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Intraday 1 Cycle

- posting of pre-arranged deals not subject to bid are due by 8:00 A.M. on a Business Day;
- contract tendered with contract # by 9:00 A.M.; contract executed; nomination possible for Intraday 1 Cycle.

Intraday 2 Cycle

- posting of pre-arranged deals not subject to bid are due by 3:00 P.M. on a Business Day;
- contract tendered with contract # by 4:00 P.M.; contract executed; nomination possible for Intraday 2 Cycle. (Central Clock Time)

For short-term biddable intraday releases *(less than 5 months)*:

- Offers should be tendered by 9:00 A.M. on the Business Day for which Intraday 2 Cycle nominations may be placed;
- open season ends no later than 10:00 A.M. on the Business Day Intraday 2 Cycle nominations are due (evaluation period begins at 10:00 A.M. during which contingency is eliminated, determination of best bid is made, and ties are broken);
- evaluation period ends at 11:15 A.M.;
- match or award is communicated by 11:15 A.M.;
- match response by 12:00 P.M.;
- award posting by 1:00 P.M.;
- contract tendered with contract # by 2:00 P.M.; contract executed; Intraday 2 Cycle nomination possible for current day gas flow. (Central Clock Time)

Recalls:

Proposed modifications to GISB Standard No. 5.3.6:

Recall terms should be agreed to in advance between the releasing and acquiring shippers.

- Where ~~if~~ the releasing shipper wishes to recall capacity to be effective for a gas day, releases with an award posting date prior to [month/day, 2001] are grand-fathered and the recall notice should be provided to the transportation service provider and the acquiring shipper no later than 8:00 A.M. Central Clock Time on the nomination day.

For releases with an award posting date on or after [month/day, 2001]:

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- Timely recall notice should be provided to the transportation service provider and the acquiring shipper no later than 9:30 A.M. Central Clock Time on the nomination day such that the releasing shipper may place a timely nomination for the next day's gas flow.
- Evening recall notice can be provided to the transportation service provider and the acquiring shipper no later than 1:00 P.M. Central Clock Time on the nomination day such that the releasing shipper may place an evening nomination for the next day's gas flow.

Discussion on the capacity recall issue concerned notice to shipper/operators, the ability of the shipper whose capacity was recalled to find alternative replacement capacity, and timing/coordination issues. Two general approaches evolved. The first attempted to maximize the number of alternatives available to replacement shippers with recalled capacity. The second focused upon making the character of the recall provisions available to all affected parties.

Mike Novak will post a work paper for the 11/01-02/2000 BPS Meeting containing the above proposed modifications and any additional ones that were discussed. Mark Scheel will post a work paper as well. Kim Van Pelt will post a work paper containing any standards and interpretations that may be affected by these modifications (from 6/30/2000 BPS conference call). A work paper containing the nomination and capacity release timelines as discussed in the meeting are attached to the minutes.

3. Next meeting date and location

November 1, 2000 1:30p.m. – 5:00p.m. (EASTERN TIME)

November 2, 2000 9:00a.m. – 4:00p.m. (EASTERN TIME)

American Gas Association
400 N. Capitol Street NW
Washington D.C. 20001
Contact: Mariam Arnaout
(202)824-7127

4. Adjourn

Meeting adjourned

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Meeting Attendees and Voting Record

Attendee	Organization	10/26 (nv) - not voting	10/27	GISB Member?
Pipelines:				
Joe Kardas	National Fuel Gas Supply	✓	✓	✓
Kim Van Pelt	CMS - Panhandle Eastern	✓	✓	✓
Mark Wilke	CMS - Trunkline Gas	✓	✓	✓
Kathryn Burch	Duke Energy - Texas Eastern	✓	✓	✓
Sally Turley	El Paso Natural Gas	✓	✓	✓
Tammy Hopkins	Enron - FGT	✓	✓	✓
Mary Draemer	Enron - Northern Natural	✓	✓	✓
Theresa Hess	Enron - Transwestern	✓	✓	✓
Randy Young	Koch Gateway Pipeline	✓	✓	✓
Mike Schisler	NGPL	✓	✓	✓
Prince McDougal	Southern Natural Gas	✓	✓	✓
Charlie Bass	Tennessee Gas Pipeline	✓ (nv)	✓ (nv)	✓
Mark Gracey	Tennessee Gas Pipeline	✓	✓	✓
Dale Davis	Williams Gas Pipeline	✓	---	✓
Iris King	Dominion Transmission	✓	✓	✓
Marcy McCain (phone)	Duke Energy - Algonquin	✓	---	✓
Bill Griffith	Colorado Interstate Gas	---	✓	✓
Paul Love	NGPL	✓ (nv)	✓ (nv)	✓
Services:				
Gina McMahon (phone 10/26)	BTUWatch.com	✓ (nv)	✓ (nv)	✓
Greg Lander (phone 10/26)	CapacityCenter.com	✓	---	✓
Pete Whatley	Dynegy Marketing & Trade	✓	✓	✓
Mark Scheel	Dynegy Inc.	✓	✓	✓
Gary Payne	Enron North America	✓	✓	✓
Producers:				
Richard Smith	Exxon Mobil Gas Marketing	✓	✓	✓
Scott Brown	Marathon Oil	✓	✓	✓
End Users:				
Bill Hebenstreit	El Paso Merchant Energy	✓	✓	✓
LDC's:				
Mike Novak	National Fuel Gas Dist.	✓	✓	✓
Rick Ishikawa	SoCal Gas	✓	✓	✓
Chris Maturo	NiSource, Inc.	✓	---	✓
Cathy Hodges (phone 10/27)	Northern Indiana Public Svc	---	✓	?
Associations:				
Mariam Arnaout	AGA	✓ (nv)	✓ (nv)	✓

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GISB:

Jane Copeland

Ak/Ret Reporting

✓ (nv)

✓ (nv)

Bold signifies a BPS Chair