



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: Business Practices Subcommittee (BPS) Chairs: Greg Lander, Producer Segment Vacancy, Diane McVicker, Kim Van Pelt, Robert McAnally (absent)
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes from the Business Practices Subcommittee Meeting

DATE: October 14, 1999

GAS INDUSTRY STANDARDS BOARD
GISB BUSINESS PRACTICES SUBCOMMITTEE MEETING
Teleconference Call: October 7, 1999
FINAL MINUTES

I. Administrative

Mr. Lander chaired the meeting and welcomed the participants. Ms. McQuade identified the participants in a roll call and will take minutes. The antitrust advice was given. The revised agenda was adopted. The draft minutes of September 30, 1999 were modified in the meeting and the modified minutes were adopted as final.

II. Review proposed interpretation for Request C99003 and existing GISB Standard 5.3.24 for discussion and possible vote.

Discussion: Mr. Aschbrenner noted that the language included in the proposed revised 5.3.33 might affect 5.3.24. The original language for 5.3.24 is:

5.3.24: Capacity release facilitator should post offers and bids, including prearranged deals, upon receipt, unless releasing shipper requests otherwise. If a releasing shipper requests a posting time, the capacity release service facilitator should support such request insofar as it comports with the standard timeline set forth in standard 5.3.2.

Mr. Scheel and Ms. Van Pelt discussed the need for changes to the standard based on the releasing shipper allowing for a later posting time, with a similar construction in 5.3.24 as is present in the revised 5.3.33. Mr. Lander offered the language below, which was accepted by Mr. Aschbrenner as describing his intent:

5.3.24 Capacity release facilitator should post offers and bids, including prearranged deals, upon receipt. A releasing shipper may request a later posting time for posting of such offer, and the capacity release service facilitator should support such request insofar as it comports with the standard Capacity Release timeline specified in GISB Standard No. 5.3.2.

Motion: The motion was made by Mr. Aschbrenner and seconded by Ms. McVicker to adopt the above language. The motion passed unanimously.



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III. Review of the following Invoicing Category of Business Practices Subcommittee Requests for discussion (approved by EC on 9/16/1999 to be triaged to Business Practices Subcommittee as high priority):

R99046 Submitted by Williams Gas Pipeline

Request: Williams Gas Pipeline (WGP) requests that a means of sending more than one Charge Type for a Line Number be provided in the Transportation/Sales Invoice (3.4.1). Currently, the document accommodates only one Charge Type for each Line Number, but it is typical for an invoice line to have more than one charge type.

WGP further requests that a new field called the Charge Type Rate be added at the revised Charge Type level to accommodate a means of sending the rate associated with the Charge Type. The proposed definition of the Charge Type Rate is "the rate that is associated with the specified Charge Type." In order to parallel the usage for the Charge Type (which is Mutually Agreeable (MA)), the usage code for the new Charge Type Rate field should also be Mutually Agreeable (MA). For example, a charge for Transportation Commodity and for GRI might apply to an invoice line item; there needs to be a way to send both of these Charge Types and their associated Charge Type Rate for each Line Number.

Discussion: Ms. Van Pelt noted that this field should not be included in the Payment Remittance, and more importantly, additional line numbers at a lower level are not needed for the looping Charge Type Rate in the invoice.

Motion: The motion was made by Mr. Keisler, seconded by Ms. Davis and amended by Ms. Van Pelt and Ms. Hess:

BPS instructs the Information Requirements Subcommittee (IR) to accommodate the mutually agreed business practice of sending one or more occurrences of Charge Type for a line number in the Transportation/Sales Invoice (GISB Standard No. 3.4.1), which moves the Charge Type from its current level to a level below the line number. BPS further instructs IR to add a new data element to the Transportation/Sales Invoice called "Charge Type Rate" to be added at the same level as the Charge Type, and defined as "the rate that is associated with the specified Charge Type," with usage conditional and condition text "mandatory if Charge Type is present."

Discussion: Mr. Lander was told by Mr. Keisler that the practical effect of this is that when the charge type is used the looping (i.e. multiple charge types for a line number) described in the request would occur.

Ms. Hess noted that as an alternative, an indicator could be used to indicate the level of detail, which is how this is implemented on Enron Gas Pipelines. With this implementation, the customers had the choice



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of how much detail they would receive. This implementation is within GISB's current standards.

Action: The motion passed unanimously.

R99047 Submitted by Williams Gas Pipeline

Request: Williams Gas Pipeline (WGP) requests that a means of sending the data element Accounting Period be provided in the Transportation/Sales Invoice (3.4.1). Currently, this data element is sent in several other GISB documents, such as the Pre-Determined Allocation, Allocation, Shipper Imbalance and Measurement Information. However, it is not currently in the Invoice. This data element is defined as "The month and year the information was recorded," and WGP believes that this definition is adequate for the Invoice. WGP would like this data element to be added to the Invoice Data Dictionary as a Mandatory data element. When this request is satisfied, the Transportation/Sales Invoice will accommodate sending the Accounting Period, and thereby be able to represent the invoice in EDI as it is used in the industry.

Discussion: As an example, Mr. Keisler and Ms. Van Pelt noted that if this in the month of October and we are invoicing for the month of September, then we would reflect that the accounting period is September on the invoice. Ms. Hess noted that with the invoice date on the invoice, she did not see the need for the accounting period date. It was further noted that a revised invoice is not the same as prior period adjustments.

Beginning and ending transaction dates define the production period, which would be the dates for which the information is posted. In the current month, the transaction dates define the accounting period. For prior period adjustments, the transaction dates define the production periods for those prior period adjustments.

Action: This request will be discussed further at the next BPS meeting on October 14.

IV. Next meeting and agenda

The next conference call is scheduled for October 14, 1999. The agenda will start with request no. R99047 for discussion and possible vote, followed by discussion only on request nos.:

R96115	Submitted by: Panhandle Eastern (Ms. Barnum)
R97003A	Transwestern (Ms. Hess)
R97011	Panhandle Eastern (Ms. Barnum)

A representative from Columbia Gas will be notified that Request No. R98037 should be addressed as soon as October 21.

V. Adjourn

The meeting was adjourned without objection at 4:00 p.m. central.



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VI. Meeting Attendees & Voting Record

Name	Company	Email ¹	Vote?	5.3.24	R99046
Pipelines:					
Theresa Hess	Enron-Transwestern	thess@enron.com	Yes	Yes	Yes
Stephanie LeCureaux	ANR	stephanie.lecureaux@coastalcorp.com	Yes	Yes	Abstain
Kim Van Pelt	CMS Trunkline Gas Co.	kvanpelt@cmsenergy.com	Yes	Yes	Yes
Betty Barnum	CMS Panhandle Eastern	babarnum@cmsenergy.com	Yes	Yes	Yes
Bill Griffith	CIG	bill.griffith@coastalcorp.com	No		
Clancy Aschbrenner	CIG	clancy.aschbrenner@coastalcorp.com	Yes	Yes	Yes
Twyla Strogen	CNG Transmission	twyla.s.strogen@cngt.cng.com	Yes	Yes	Yes
Dale Davis	Williams Gas Pipeline	dale.m.davis@wgp.twc.com	No		
Jim Keisler	Williams Gas Pipeline	jim.e.keisler@wgp.twc.com	Yes	Yes	Yes
Mike Schisler	NGPL	mike_schisler@kne.com	Yes	Absent	Yes
End Users:					
Diane McVicker	Salt River Project	dbmcvick@srpnet.com	yes	yes	Yes
Services:					
Jim Buccigross	National Registry	jbuccigross@skippingstone.com	Yes	Yes	Yes
Greg Lander	Skipping Stone	glander@skippingstone.com	Yes	Yes	Yes
Mark Scheel	Dynegy	masc@dynegy.com	Yes	Yes	Yes

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Name	Company	Email¹	Vote?	5.3.24	R99046
Randy Young	Koch Midstream	young0r@kochind.com	Yes	Absent	Absent
GISB Office:					
Rae McQuade	GISB	gisb@aol.com	No		