

**Attachment to the BPS Minutes  
Instructions to IR for Transactional Reporting  
As of August 9, 2000  
Draft Memo**

To: Information Requirements Subcommittee Chairs

From: Business Practice Subcommittee

Subject: Instructions from Order 637 compliance meeting

Date:

At its meeting on July 25 - 26, 2000, August 1-2, 2000 and August 8-9, 2000, the Business Practice Subcommittee (BPS) discussed possible standards and implementation for compliance of FERC Order 637 requirements for reporting of firm and interruptible services and capacity release. The following instructions to Information Requirements were formulated:

- 1) BPS instructs IR to provide clarity in the implementation guide that the data element, Service Requester Contract, identifies the contract issued by the Transportation Service Provider to the contract holder.
- 2) BPS instructs IR to provide clarity in the implementation guide that when an effective rate can not be described/reported at reporting time using the data elements contained in the data set, it should be communicated in an associated Special Terms & Miscellaneous Notes.
- 3) BPS instructs IR to accommodate Contract Begin Date and Time as the date and time service can first be requested under the contract; and to accommodate Contract End Date and Time as the last date and time that service can be provided without regard to any evergreen or rollover provision(s). IR should also provide clarity that the specifics with respect to evergreen or rollover, if any, would be contained in the Index of Customers.
- 4) BPS instructs IR to accommodate communication of the existence or lack of an affiliate relationship between the contract holder and the transportation service provider.
- 5) BPS instructs IR to provide clarity in the implementation guide that for each separate Rate Charged for a contract or for a time period within a contract, the rate should be reported at a level that reflects the contractual agreement. The reporting level for a rate may be at one or more levels, such as:
  - contract,
  - storage capacity(ies),
  - receipt(s),
  - delivery(ies),
  - receipt(s) to delivery(ies),
  - injection(s),
  - withdrawal(s).
- 6) BPS instructs IR to accommodate the Rate Charged and Maximum Tariff Rate in a manner consistent with the accommodation of rates and surcharges in the Capacity Release data sets.

- 7) Instruct IR to accommodate the receipt and/or delivery points, zones and/or segments in a manner consistent with the accommodation of receipt and/or delivery points, zones and/or segments in the Capacity Release data sets.
- 8) BPS instructs IR to utilize Contract Holder Data as developed by EDD.
- 9) BPS instructs IR to utilize the definition of Award Rate as a basis for developing the definition for the Rate Charged if there is not a current GISB data element that would apply.
- 10) BPS instructs IR to accommodate the reporting of Contract Quantity to reflect:
  - the maximum daily contract quantity for a firm transportation service contract and
  - the maximum storage quantity for a firm storage service contract.
- 11) BPS instructs IR to accommodate the indication of whether the contract is a negotiated rate contract.
- 12) [Intentionally omitted]
- 13) BPS instructs IR to provide clarity in the implementation guide that the date element, Releaser Contract Number, identifies the contract issued by the Transportation Service Provider to the releasing shipper.
- 14) BPS instructs IR to accommodate communication of the existence or lack of an affiliate relationship between the contract holder and the releasing shipper for capacity release reporting only.
- 15) BPS instructs IR to accommodate the indication that the pipeline is the seller of transportation capacity for reporting of firm service.
- 16) BPS instructs IR to accommodate the reporting of interruptible quantity for the reporting of interruptible services as the quantity that the Service Requester is entitled to nominate.
- 17) BPS instructs IR to utilize the "Combined Table for Firm and Interruptible Services and Capacity Release" as a basis for the development of the reporting of firm service, interruptible service, and capacity release.
- 18) BPS instructs IR to require affiliate information between the releasing shipper and the replacement shipper to be provided to the TSP in the Offer Upload (applicable only to prearranged deals) and the Bid Upload.