



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
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TO: BPS Chairs (Tina Patton, Greg Lander, Mike Novak, Kim Van Pelt, Producer vacancy)
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Draft Minutes for the Business Practices Subcommittee - July 26, 2001

DATE: July 26, 2001

**GAS INDUSTRY STANDARDS BOARD
BUSINESS PRACTICES SUBCOMMITTEE
Thursday, July 26, 2001 9:00 a.m. – 11:30a.m.
DRAFT MEETING MINUTES**

1. Administrative

Ms. Van Pelt gave the anti-trust advice, chaired the meeting and took the meeting notes. Roll call was done and the agenda was modified to add the adoption of the July 17, 2001 draft minutes and to remove the Williams request as it was withdrawn by the requester. The agenda was adopted as modified. The July 12, 2001 draft minutes were adopted as posted. The July 17, 2001 draft minutes were adopted as modified.

2. BPS Issue provided by IR on May 15, 2001 re: Order 637 Transactional Reporting

After a lengthy discussion on calendar day versus gas day, the definitions were modified as follows:

Contract Begin Date - The date on which the Service Requester Contract becomes effective.

Contract End Date - The last date on which the Service Requester Contract is effective, without regard to evergreen or rollover provision(s).

Contract Entitlement Begin Date – The ~~gas day date~~ on which service can first be provided under the Service Requester Contract.

Contract Entitlement End Date – The ~~gas day date~~ on which service can last be provided under the Service Requester Contract, without regard to evergreen or rollover provision(s).

Instruct Information Requirements to accommodate multiple occurrences of Contract Entitlement Begin Date, Contract Entitlement Begin Time, Contract Entitlement End Date, Contract Entitlement End Time.

There was discussion as to how multiple occurrences would be accommodated and some examples given.

Contract Entitlement Begin Time – The time at which service can first be provided under the Service Requester Contract on the Contract Entitlement Begin Date.



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There was question as to whether we need the “evergreen or rollover provision(s)” language in the Contract Entitlement End Time. After some discussion, it was determined that the language would be removed from Contract Entitlement End Time.

Contract Entitlement End Time – The time at which service can last be provided under the Service Requester Contract on the Contract Entitlement End Date., ~~without regard to evergreen or rollover provision(s).~~

Information Requirements Subcommittee question:

Are the Contract Begin Time and Contract End Time necessary for Transactional Reporting or are Contract Begin Date and Contract End Date sufficient to communicate the duration of the contract?

Business Practices Subcommittee question:

Contract Begin Date and Contract End Date are sufficient to communicate the duration of the contract. In addition, the Business Practices Subcommittee instructs Information Requirements to accommodate the business practice of the reporting of contract entitlement dates and times. For the purposes of following this instruction, the following working data elements and definitions are provided for guidance:

Contract Begin Date - The date on which the Service Requester Contract becomes effective.

Contract End Date - The last date on which the Service Requester Contract is effective, without regard to evergreen or rollover provision(s).

Contract Entitlement Begin Date – The gas day on which service can first be provided under the Service Requester Contract.

Contract Entitlement Begin Time – The time at which service can first be provided under the Service Requester Contract on the Contract Entitlement Begin Date.

Contract Entitlement End Date – The gas day on which service can last be provided under the Service Requester Contract, without regard to evergreen or rollover provision(s).

Contract Entitlement End Time – The time at which service can last be provided under the Service Requester Contract on the Contract Entitlement End Date.

The usages for the Contract Begin Date and Contract End Date are mandatory. The Contract Entitlement Begin Date and Contract Entitlement End Date are mandatory with the default to Contract Begin Date and Contract End Date, respectively. The Contract Entitlement Begin Time and Contract Entitlement End Time are mandatory with the default to the beginning and ending of the gas day, respectively.

Further, IR is instructed to accommodate the reporting of multiple occurrences of entitlement dates/time periods for a contract. This can be accomplished by pairing the Contract Entitlement Begin Time and Contract Entitlement End Time such that they can be used together to describe discrete period(s) of entitlement during the gas day. Furthermore, the Contract Entitlement Begin Date and Contract Entitlement End Date can be used together to describe discrete period(s) of entitlement within the contract duration.



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This BPS answer was motioned by Mike Novak and seconded by Tom Gwilliam.

The motion passes unanimously.

3. Next Meeting and agenda

4. Adjourn

The meeting was adjourned.



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Meeting Attendees and Voting Record

Attendee	Organization		GISB Member?
		(nv) – not voting	
Pipelines			
Kim Van Pelt	CMS Panhandle Eastern		✓
Theresa Hess	Enron – Transwestern		✓
Tom Gwilliam	Iroquois Gas Transmission		✓
Dale Davis	Williams Gas Pipeline		✓
Mark Gracey	Tennessee Gas Pipeline		✓
Mike Stender	El Paso Natural Gas		✓
Charlie Bass	ANR		✓
Stan Thomas	NGPL		✓
Randy Young**	Gulf South Pipeline		✓
Jonathan Keeler	Great Lakes Gas Transm		✓
Bill Griffith**	Colorado Interstate Gas		✓
Maureen Riter	Colorado Interstate Gas		✓
Services			
Suzanne Calcagno	Enron North America		✓
Pete Whatley	Dynegy Marketing & Trade		✓
Gina McMahon**	BTU Watch		✓
Producers			
			✓
End Users			
LDCs			
Mike Novak	National Fuel Gas Distrib		✓
Dolores Chezar**	Keyspan		✓
Audrey Bragg**	Washington Gas		✓
Associations			
Mariam Arnaout**	American Gas Association		✓

Bold signifies a BPS Chair

** indicates participation via telephone