

# North American Energy Standards Board

1301 Fannin, Suite 2350, Houston, Texas 77002  
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Home Page: www.naesb.org

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**TO: Business Practices Subcommittee Chairs, Interested Industry Participants**  
**FROM: Rae McQuade, Executive Director**  
**RE: Final Minutes from the Business Practices Subcommittee Meeting, July 22, 2003**  
**DATE: July 22, 2003**

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## 1. Administrative

Ms. Van Pelt opened the meeting at 2:00 p.m. CCT and gave the anti-trust advice. Participants on the call introduced themselves. The agenda was adopted as posted. The 07/14/2003 meeting minutes were modified and adopted as final.

## 2. Review of the following Information Requirement's Subcommittee Questions for Discussion and Possible Vote (see memos posted on bottom of BPS web page):

### Regarding R98047, memo dated June 10, 2003

#### **IR Memo:**

At its meeting on June 3, 2003, the Information Requirements (IR) subcommittee finalized its proposed implementation for Request R98047. In so doing, IR determined to send the following question to BPS and the following motion was made:

#### **MOTION:** Send the following question to BPS:

During the processing of Request R98047, the Information Requirements Subcommittee (IR) developed the proposed implementation for the requesting and sending of a list of code values supported by the TSP. IR has developed a proposed data set NAESB WGQ Standard 0.4.z1 – Supported Code Value Information and modified NAESB WGQ Standard 2.4.7 – Request for Information to accommodate this practice.

At the June 5, 2003 WGQ Executive Committee meeting, the EC will be reviewing and possibly adopting a recommendation for Request R96009. In such recommendation, proposed Standard 2.3.z1 includes a list of statements for which the WGQ Standard 2.4.7 – Request for Information applies. IR is inquiring whether proposed NAESB WGQ Standard 2.3.z1 needs to be modified to include the proposed NAESB WGQ Standard 0.4.z1 – Supported Code Value Information.

NOTE: At the June 5, 2003 WGQ Executive Committee meeting, the recommendation for Request R96009 referenced above was adopted as proposed.

#### **BPS Discussion:**

The standards referenced in the IR memo are as follows:

#### **2.3.z1** NAESB WGQ Standards [2.3.z2] and [2.3.z3] apply to the following Statements:

NAESB WGQ Standard No. 1.4.5 Scheduled Quantity  
NAESB WGQ Standard No. 2.4.3 Allocation

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## NAESB WGQ Standard No. 2.4.4 Shipper Imbalance

**2.3.z2** For the Statements listed in NAESB WGQ Standard [2.3.z1], Transportation Service Providers (TSPs) which:

- a) provide parties with the ability to request Statement(s) via electronic bulletin board or web page; and,
- b) provide parties with the ability to view such requested Statement(s) via electronic bulletin board or web page; and,
- c) do not provide such parties with the ability to request a Statement via at least a fax, phone, or e-mail;

should support the ability of such party (or their agent) to request a Statement via the Request for Information and to receive the TSP's response via the appropriate Statement. Where the conditions in a) and b) above exist and the TSP does provide such parties with the ability to request a Statement via at least a fax, phone, or e-mail, then the TSP is not required to support the Request for Information.

The period of time (how far back in time a request may specify) should be comparable as between the electronic request/view method and the upload request/receive response method, provided, however, the TSP would not be required to respond with information generated prior to its implementation of the Statement.

**2.3.z3** Transportation Service Providers which support the ability of a party (or its agent) to:

- a) request Statement(s) reflected in NAESB WGQ Standard [2.3.z1] pursuant to GISB Standard No. [2.3.z2] and
- b) receive the Statement(s) in response to such request;

should provide the documents requested at the party's designated site by 9:00 a.m. CCT on a business day when the request is received prior to 3:00 p.m. CCT on the prior business day.

### **Motion (motioned by Dale Davis, seconded by Kathryn Burch)**

Modify proposed standard 2.3.z1 as it was adopted by the EC on June 5, 2003 in R96009 as follows:

**2.3.z1** NAESB WGQ Standards [2.3.z2] and [2.3.z3] apply to the following Statements:

NAESB WGQ Standard No. 1.4.5 Scheduled Quantity  
NAESB WGQ Standard No. 2.4.3 Allocation  
NAESB WGQ Standard No. 2.4.4 Shipper Imbalance  
NAESB WGQ Standard No. 0.4.z1 Supported Code Value Information

### **Discussion:**

The standards 2.3.z1, 2.3.z2, and 2.3.z3 were reviewed for modification based on the Information Requirements memo and EIITF IR instruction #8 from 11/04/1998. IR instruction #8 states:

Instruct Information Requirements Subcommittee to add a new data set and new code value in the Upload of Request for Download (and response) data sets. This request would effectuate recommended standard no. S22. [NAESB WGQ Standard 4.3.53]

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After some discussion, there was concern expressed that the proposed standards 2.3.z2 and 2.3.z3 do not apply to this data set and that a separate standard (other than 2.3.z1) should be created for this situation. The concern mostly lies with the fact that there is currently no requirement for posting supported code values online. It was expressed that since the online requirements are different than for the Scheduled Quantity, Allocation, and Shipper Imbalance, so should the standard. It was suggested that the parties with concern create a draft standard to be discussed and considered at the next BPS meeting.

After additional discussion, the motion was withdrawn. The IR memo will be considered at the next meeting.

## **Regarding R98011 and R98012, memo dated May 23, 2003**

### **IR Memo:**

At its meetings of April 2, 2003 and May 8, 2003, the Information Requirements (IR) subcommittee discussed Requests R98011 and R98012. These requests deal with Allocations (NAESB WGQ 2.4.3) - who does them, who should be providing the allocating instructions, and the level of detail in the allocations. The business practice standards resulting from these requests were adopted by the Executive Committee at its September 16, 1999 meeting. IR has developed the corresponding implementation of such standards. At the May 8, 2003 meeting IR determined to send the following question to BPS:

During the processing of R98011 / R98012, IR reviewed the modifications to standard 2.3.21. In the 3<sup>rd</sup> paragraph of this standard it says:

A TSP can agree to send the operational allocated quantities on a daily basis to a SR rather than accept the Upload of Request for Download for operational allocated quantities.

The operational allocated quantities are communicated via the Allocation (NAESB WGQ Standard 2.4.3).

Subsequent to the Executive Committee's adoption of Standard 2.3.21, the data set Request for Information (NAESB WGQ Standard 2.4.7) was developed for the purposes of requesting, among other documents, the Allocation and the Shipper Imbalance (NAESB WGQ Standard 2.4.4).

IR recommends to BPS that the 3<sup>rd</sup> paragraph of Standard 2.3.21, as noted above, be modified to reflect the way in which the Allocation and the Shipper Imbalance may be requested pursuant to the Request for Information.

### **Discussion:**

Since the proposed changes to Standard 2.3.21 have not been published and since the EC approved revised recommendation is not posted on the Request for Standards page, it was proposed that we post the EC revised recommendation as a work paper and move the discussion of standard 2.3.21 to the next meeting.

## **3. Review of the following Business Practices Requests:**

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**R02012**

**KeySpan**

**Discussion only**

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**KeySpan requests that NAESB WGQ Capacity Release Standards and data sets be modified, to the extent necessary, to incorporate the October 1 2002 reinstatement of the price cap on capacity release transactions. In particular, the ability to roll-over a prearranged 31-day release at maximum rates without being subject to the bidding process.**

**Motion (motioned by Mike Novak, seconded by Marjorie Perlman)**

The BPS instructs the Information Requirements Subcommittee to review the Capacity Release data sets to determine if reinstatement of the price cap requires any modifications to the data and code values dictionaries and report back to the Business Practices Subcommittee.

**Discussion**

After discussion, the motion was modified.

**Modified Motion (motioned by Mike Novak, seconded by Marjorie Perlman)**

The BPS instructs the Information Requirements Subcommittee to review the Capacity Release data sets to determine if reinstatement of the price cap requires any modifications to the data and code values dictionaries and make such modifications as may be necessary.

**Motion passes unanimously (see vote 1 on the attendee list)**

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**R03002**

**National Fuel Gas Distribution Corporation**

**Discussion only**

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**Review NAESB WGQ Version 1.6 Standards Booklets and Implementation Guides to remove references to actions and dates that have already passed (e.g. 1.1.6, 1.1.8, 1.3.32, 1.3.78, 2.1.5, 4.3.1, 4.3.2 and 7.3.25). Modifications to standards should maintain the intent and usage of the standards, however, recommendations to delete Standards, where appropriate, are a potential outcome.**

**Motion (motioned by Mike Novak, seconded by Bill Griffith)**

Move Interpretations 7.3.25, 7.3.28, 7.3.29, 7.3.40, 7.3.41, 7.3.42 to the Interpretations Subcommittee.

**Motion passes with no opposition.**

**NAESB WGQ Version 1.6**

**4.3.2** On time stamping, data leaves control of the originator by the same time (deadline), regardless of mechanism (3rd party service provider time stamp is acceptable) and 15 minutes of communication time should be available to allow accumulation of all transactions to the pipeline. A standard network protocol (TCP/IP) should be in service for direct connect to the pipeline designated site by 4/1/97.

**Work Paper Proposed Change**

**4.3.2** On time stamping, data leaves control of the originator by the same time (deadline), regardless of mechanism (3rd party service provider time stamp is acceptable) and 15 minutes of communication time should be available to allow accumulation of all transactions to the pipeline. A standard network protocol (TCP/IP) should be in service for direct connect to the pipeline designated site by 4/1/97.

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## **BPS Proposed Change**

- 4.3.2** On time stamping, data leaves control of the originator by the same time (deadline), regardless of mechanism (3rd party service provider time stamp is acceptable) and 15 minutes of communication time should be available to allow accumulation of all transactions to the pipeline. A standard network protocol (TCP/IP) should be in service for direct connect to the pipeline designated site by 4/1/97.

At the next meeting, we will perform a final review of the proposed modifications and take a balanced vote.

## **Proposed Standards for Final Review and Vote**

- ~~1.1.6~~ Currently, fuel reimbursement is handled by percent-in-kind or alternative methods such as cost of service, cashout and simplified in-kind methods mutually agreed upon. A GISB task force should recommend to the Executive Committee by 1/1/97 a range of fuel reimbursement options and standard definitions of those options, as well as implementation schedules of the standards applicable to each option.
- ~~1.1.8~~ The industry should use common codes for location points and legal entities. Those standards are currently under development by the GISB Common Codes Task Force (GISB Version 1.0).
- ~~1.1.9~~ The GISB Market Execution Task Force is working on the development of meaningful error messages. Business practices should be sent to the Market Execution Task Force and meaningful error messages should only be developed for those practices.
- 1.3.32** For services that provide for intraday nominations and scheduling, there is no limitation as to the number of intraday nominations (line items as per NAESB WGQ Standard 1.2.1) which a service requester may submit at any one standard nomination cycle or in total across all standard nomination cycles. ~~Transportation Service Providers may (for an interim period expiring on April 1, 1999) limit Service Requesters to one transmittal of nominations per standard intraday nomination cycle, (excluding corrections of errors identified in the Quick Response).~~
- ~~1.3.78~~ The effective date for implementation of the TTT standards is the later of June 2000 or eight months following the publication of the TTT standards within the applicable NAESB WGQ standards manual.
- ~~4.1.14~~ The industry should use standard policies and guidelines for testing new data sets. These guidelines are currently being developed using the NAESB WGQ guideline adoption procedures (GAP) (GISB Version 1.0).
- 4.3.1** ~~By 4/1/97, a~~All parties sending and receiving data should accept a TCP/IP connection. ~~At a minimum, s~~Sending and receiving parties should designate an Internet address as a designated site for the receipt and delivery of NAESB WGQ standardized data sets, ~~subject to the successful completion of pilot testing by 1/1/97 to ensure that security, performance (within NAESB WGQ standard data transmission time), and reliability are acceptable. The NAESB WGQ data file format should be utilized. The Future Technology Task Force should determine the direction of outstanding issues such as security, archiving, receipt notification, etc., by 7/1/96.~~
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- 4.3.2** On time stamping, data leaves control of the originator by the same time (deadline), regardless of mechanism (3rd party service provider time stamp is acceptable) and 15 minutes of communication time should be available to allow accumulation of all transactions to the pipeline. A standard network protocol (TCP/IP) should be in service for direct connect to the pipeline designated site by 4/1/97.

## 4. Next Meeting(s) and Agenda

07/30/2003 10:00a.m.-12:00p.m.

### Review of the following Business Practices Requests:

R03002 National Fuel Gas Distribution Corporation Discussion and possible vote

### Review of the following Information Requirement's Subcommittee Questions for Discussion and Possible Vote (see memos posted on bottom of BPS web page):

Regarding R98047, memo dated June 10, 2003

Regarding R98011 and R98012, memo dated May 23, 2003

### Review of the following Business Practices Requests:

R03001 El Paso Western Pipelines Discussion and possible vote

08/14/2003 10:00a.m.-12:00p.m.

08/21/2003 10:00a.m.-12:00p.m.

08/28/2003 10:00a.m.-12:00p.m.

09/11/2003 10:00a.m.-12:00p.m.

09/25/2003 10:00a.m.-12:00p.m.

## 5. Adjourn

The meeting was adjourned.

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## Meeting Attendees and Voting Record

Attendee	Organization	7/22/03	Vote 1	NAESB WGQ Member?
<b>Pipelines:</b>				
<b>Kim Van Pelt</b>	<b>Panhandle Eastern Pipe Line</b>	√	√	√
Mark Gracey	Tennessee Gas Pipeline	√	√	√
Bill Griffith	Colorado Interstate Gas	√	√	√
Charlie Bass	ANR	√	√	√
Dale Davis	Williams Gas Pipeline	√	√	√
Kathryn Burch	Texas Eastern Gas Transmission	√	√	√
Tom Gwilliam	Iroquois Gas Transmission		√	
<b>Services:</b>				
<b>Producers:</b>				
<b>End Users:</b>				
Gary Hinners	Reliant Energy Services	√	√	√
<b>LDCs:</b>				
<b>Mike Novak</b>	<b>National Fuel Gas Distribution</b>	√	√	√
Marjorie Perlman	Energy East	√	√	√
<b>Associations:</b>				
Annunciata Marino	Pennsylvania Public Utility Com.			
<b>NAESB Office</b>				

**Bold signifies a BPS Chair**

**nv – not voting**