



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

TO: BPS Chairs (Bill Hebenstreit, Greg Lander, Mike Novak, Kim Van Pelt, Producer vacancy)
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes for the Business Practices Subcommittee - July 12, 2001

DATE: July 26, 2001

**GAS INDUSTRY STANDARDS BOARD
BUSINESS PRACTICES SUBCOMMITTEE
Thursday, July 12, 2001 9:00 a.m. – 12:00 p.m.
FINAL MEETING MINUTES**

1. Administrative

Ms. Van Pelt gave the anti-trust advice, chaired the meeting and took the meeting notes. The agenda was amended to remove R01015, which was withdrawn by Enron Transportation Services. The revised agenda was adopted as amended. The June 21, 2001 draft meeting minutes were amended and adopted.

2. Review of the following Invoicing Round 3 Category of Business Practices Requests:

R01014 Williams Gas Pipeline discussion and possible vote

Ms. Davis stated that there is no longer a need for the requested data elements Payee Bank Name and Payee Bank Location and that she is waiting for Williams' staff to report back on the requested data element Payee Bank Reference Information. This request will be discussed at the next meeting or withdrawn by the requester.

3. Discussion and possible vote of BPS meeting procedures re: discussion and voting

We continued the discussion from the April 12, 2001 and May 24, 2001 meetings. Mr. Novak did some research of the GISB Operating Procedures and referred to the mission of the Business Practices Subcommittee (p. 334-336) and stated that if we modify the procedures of the BPS, we would have to add a procedure 2.5 to explain this concept and the procedures surrounding it. Mr. Novak suggested that if we modify our operating procedures to address a request (from discussion to vote) in one meeting that we adopt a one week reconsideration period for someone that might not have been able to attend the meeting or someone that might have a concern about the vote. Ms. Van Pelt expressed concerns about the administrative burdens of such a procedure. Concern was also expressed by Ms. Hess and Mr. Griffith as to the benefits of such a process. It was explained that Mr. Aschbrenner's suggestions were intended to make the BPS procedures easier, not more complicated. Mr. Griffith suggested that we abandoned the concept. After further consideration and discussion, it was determined that no modifications to the Business Practices Subcommittee Operating Procedures will be proposed.



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Next meeting and agenda

Thursday, July 26, 2001, 9:00a.m. – 12:00p.m.

1. Administrative: Welcome, Antitrust Advice, Roll Call, Adoption of Agenda, Adoption of Draft Meeting Minutes for July 12, 2001

2. Review of the following Invoicing Round 3 Category of Business Practices Requests:

R01014 Williams Gas Pipeline **discussion and possible vote**

3. Next Meeting and agenda

4. Adjourn

4. Adjourn

The meeting was adjourned at about 9:45am.



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Meeting Attendees and Voting Record

Attendee	Organization		GISB Member?
		(nv) – not voting	
Pipelines			
Kim Van Pelt	CMS Panhandle Eastern		✓
Theresa Hess	Enron – Transwestern		✓
Tom Gwilliam	Iroquois Gas Transmission		✓
Dale Davis	Williams Gas Pipeline		✓
Mark Gracey	Tennessee Gas Pipeline		✓
Kathryn Burch	Texas Eastern		✓
Bill Griffith	Colorado Interstate Gas		✓
Sally Wood	Colorado Interstate Gas		✓
Maureen Riter	Colorado Interstate Gas		✓
Services			
Gina McMahon	BTU Watch		✓
Producers			
			✓
End Users			
Bill Hebenstreit	El Paso Merchant Energy		✓
LDCs			
Mike Novak	National Fuel Gas Distrib		✓
Dolores Chezar	Keyspan		✓
Audrey Bragg	Washington Gas		✓
Associations			

Bold signifies a BPS Chair