



## Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

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**TO:** Business Practices Subcommittee Chairs: Greg Lander, Producer Segment  
Vacancy, Diane McVicker, Norm Walker, Robert McAnally (absent)  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Final Minutes from the Business Practices Subcommittee Meeting

**DATE:** June 17, 1999

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### I. Administrative

Mr. Lander chaired the meeting and welcomed the participants. Ms. McQuade identified the participants in a roll call. Mr. Lander gave the antitrust advice. The agenda was adopted with no changes. The minutes of June 3 were modified during the review and accepted as final.

### II. Review of Requests & Vote on Recommended Standards

**R98030** Request submitted by Texaco.

**Request:** Reference is made to the above subject implementation guide which utilizes the consolidated service invoice/statement (transaction set 811) of the ASC X12 standard. The existing GISB Implementation Guide does not include a sample sales invoice and sample ASC X12 transaction for the sales invoice. Texaco Natural Gas Inc is implementing process improvements to send/receive sales invoices in the GISB EDI standards and developed the attached sample sales invoice and ASC X12 mapping for inclusion in the GISB Implementation Guide. In our review of the GISB Implementation Guide, we identified minor enhancements to the guideline to support natural gas sales invoices.

**Discussion:** Mr. Loesch supported a separate document (ANSI ASC X12 810 document) for sales invoice which was also supported by Mr. Young. Mr. Young supported the document as a mutually agreeable transaction. Mr. Loesch also agreed with M. Lander that this request does not support the development of a separate document - so a separate request should be submitted.

**Motion:** The motion was made and seconded to decline the request based on the discussions of the previous two BPS meetings. BPS determined that if this type of information is needed in a sales invoice, then the transportation/sales invoice should be separated into two transactions - one representing the transportation invoice and one representing the sales invoice. No changes to the existing documentation related to this request should take place until and unless a subsequent request to develop a sales invoice has been processed to fruition. It is presumed that such change would cause removal of sales related information from the existing GISB invoice data set.

**Discussion:** Mr. Keisler noted that action on the above motion would be premature and he would prefer additional discussion on the other items in the request. He also indicated that information in the current Invoice dataset which relates exclusively to the sales invoice had not been identified. During discussion, it was noted that Mr. Loesch's request addressed only the sales portion of the invoice, and Mr. Keisler could prepare a request addressing the transportation portion of the invoice regarding accounting period.



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Action: The motion passed unanimously.

### III. Next Requests - EDM

This concludes the efforts of the BPS to address the invoicing requests. The upcoming requests to be discussed by the BPS are EDM related: Request Nos. R97071, R97103 and R97104 in that order. Ms. Davis asked if BPS should address the requests in a face-to-face meeting because of the technical nature of the requests, or a if a phone call is sufficient to outline the issues. Some participants noted that they may need a remedial session with their technical staff to become acquainted with the technical nature of the requests. The phone call for the introduction of the requests was deemed sufficient.

### IV. Agenda for next meeting

The next meeting, to be held on June 24, from 2:30 to 4:30 p.m. central, will review the following request for discussion only on Request Nos. R97071, R97103 and R97104. The meeting on July 22 may be cancelled, and will be discussed on June 24. The meeting adjourned at 3:30 p.m. central.

### V. Meeting Attendees & Voting Record

Name	Company	Email Address	Vote on R98030	Voting	GISB Member
<b>PIPELINES:</b>					
Mike Culver	Algonquin	Mwculver@duke-energy.com	Yes	Yes	Yes
Betty Barnum	CMS Energy - Panhandle	Babarnum@cmsenergy.com	Yes	Yes	Yes
Kim Van Pelt	CMS Energy - Trunkline	kvanpelt@cmsenergy.com	Yes	Yes	Yes
Norm Walker	El Paso Natural Gas	walkern@epenergy.com	Yes	Yes	Yes
Theresa Hess	Enron - Northern Border	thess@enron.com	Yes	Yes	Yes
Tammy Lee Jacquet	Enron - Transwestern	tlee@enron.com	Yes	Yes	Yes
Julie Unruh	Koch Gateway	Unruhj@kochind.com	Yes	Yes	Yes
Randy Young	Koch Midstream	Young0r@kochind.com	Yes	Yes	Yes
Jim Keisler	Transco	Jim.e.keisler@wgp.twc.com	Yes	Yes	No
Dale Davis	Williams Gas Pipeline	Dale.m.davis@wgp.twc.com	Yes	Yes	Yes
<b>PRODUCERS:</b>					
Don Loesch	Texaco	Loescdr@texaco.com	Yes	Yes	Yes
<b>SERVICES:</b>					
Greg Lander	TransCapacity	exec@tcapserv.com	Abstain	Yes	Yes
Donna Scott	Enron Administrative Corp.	Dscott2@ect.enron.com	Yes	Yes	Yes
<b>END USERS:</b>					
Diane McVicker	Salt River Project	Dbmcvick@srpnet.com	Yes	Yes	Yes