



## Gas Industry Standards Board

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**TO:** BPS Chairs (Bill Hebenstreit, Greg Lander, Mike Novak, Kim Van Pelt, Producer vacancy)  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** Final Minutes for the Business Practices Subcommittee - May 10, 2001

**DATE:** June 4, 2001

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**GAS INDUSTRY STANDARDS BOARD  
BUSINESS PRACTICES SUBCOMMITTEE  
Thursday, May 10, 2001 9:00 a.m. – 12:00 noon  
~~DRAFT-FINAL~~ MEETING MINUTES**

**1. Administrative**

Mr. Novak gave the anti-trust advice. Ms. Van Pelt chaired the meeting and took the meeting notes. The agenda was modified to remove R01005 from the agenda. It was noted that Enron Transportation Services Company had withdrawn request R01005 prior to today's meeting. The agenda was adopted as modified. The April 12, 2001 meeting minutes were modified and adopted as final.

**2. Order 637 Transactional Reporting**

Per Order 637, information should be reported for firm contracts that are executed September 1, 2000 or later. Information for contracts executed prior to 9/01/2000 does not have to be reported until the contract is amended. For amendments to firm contracts, Enron would like to report only the information that has changed. So, when looking at the posting, a person can easily tell what has changed. Information Requirements has added a data element called Line Status to the firm transportation reporting work paper. If a line is for an amendment, it would not be required that all of the information be sent. Currently, the data set requires that all information be posted upon amendment.

Mr. Novak explained that there is a disconnect between the old data and the new data, so it would seem that it is okay to only post changes because side by side the old data doesn't necessarily line up with the new data. Ms. Hess explained that the format of the data would be the same. Since parties at the FERC Marketing Affiliate Technical Conference have made so many complaints about the massive amounts of information that are posted, it is preferable to Enron and their customers to post only the contract information that has changed. Mr. Smith expressed favor on the request and explained an example of how this would work. Mr. Scheel stated that certain information would still have to be included in the posting to identify the contract that is being amended. It will be up to IR to determine the method of implementation to ensure that the information necessary to identify the contract is included. IR could also include an explanation of this minimum information in the TIBP. It was stated that the most important aspect of this business practice is to indicate whether the posted information is for an amendment. The indicator could specify if the information is original, amended with changes only displayed, or amended with everything displayed.



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**Motion (motioned by Ms. Hess, seconded by Mr. Hebenstreit)**

BPS instructs the Information Requirements Subcommittee to accommodate the sender's option business practice of sending changes only for firm transactional reporting. IR should also ensure that when this business practice is followed, the information necessary to identify the contract is provided and that all parties would provide this information uniformly.

**Motion passes with no opposition (see vote 1 on the attendee list)**

**3. Review of the following Capacity Release Round 2 Category of Business Practices**

**R01003            Enron Transportation Svcs Co.            discussion and possible vote**

Ms. Hess recapped the explanation and discussion of the request from the previous meeting. Mr. Novak said it seems like a good idea. It was discussed that this business practice is business conditional because it is based on whether it is a tariff business practice.

**Motion: (motioned by Ms. Hess, seconded by Ms. Davis)**

BPS instructs the Information Requirements Subcommittee to accommodate the business conditional business practice of sending a system management service quantity in the Offer Upload. If this information is provided in the Offer Upload, it also should be provided in the related Offer Upload Notification, Offer Download, Bid Upload, Bid Download, and Award Download.

**Motion passes with no opposition (see vote 2 on the attendee list)**

**4. Review of the following Nominations Round 3 Category of Business Practices Requests:**

**R00016            El Paso Natural Gas Company            discussion only**

Mr. Ochoa explained the request. After balancing transactions, a large amount of pooling is involved. This is an information service that is offered to their customers so that the capacity allocation process can run quickly and smoothly.

**Discussion:**

Mr. Keisler asked if it is automatically scheduled, why is there a need for reduction reason? He also asked if it can be explained how reduction reasons are used in the example shown by the diagram? There was discussion as to whether this business practice was an appropriate one. Mr. Ochoa explained that this looping in and looping out business practice is one that El Paso has employed for many years. Mr. Novak expressed the opinion that he didn't think it was a good idea to ask El Paso to change the business practices they had in place for their market. Ms. Van Pelt stated that she believed that since El Paso was asking for code values to accomplish an established business practice that it seemed the best course of action was to transfer the request to Information Requirements. She stated that El Paso was not asking to standardize this business practice, but accommodate it.

**Motion: (motioned by Theresa Hess, seconded by Bill Hebenstreit)**

The BPS sees no business practice work that should be done with this request and, therefore, transfers it to the Information Requirements Subcommittee to implement.

**Procedural motion passes with no opposition (see vote 3 on the attendee list)**



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### **R00018 CMS Panhandle Pipe Line Companies**

Ms. Van Pelt recapped the explanation and discussion of the request from the previous meeting. There was no discussion at this meeting.

**Motion: (motioned by Betty Barnum, seconded by Theresa Hess)**

BPS instructs the Information Requirements Subcommittee to accommodate the business conditional business practice of sending additional upstream entity information in the Nomination. If this information is provided in the Nomination, it also should be provided in the related Scheduled Quantity.

**Procedural motion passes with no opposition (see vote 4 on the attendee list)**

### **R00017 Reliant Energy Gas Transmission**

Ms. Williams of Reliant explained the request and stated that it was not a practice that was used very widely and therefore was probably not a candidate for standardization. Mr. Novak stated that he agreed with Reliant at this time because they are pioneers in this business practice, but stated that if this were to become a more frequent business practice, it would need to be standardized. There was no questions or further discussion.

**Motion (motioned by Terry Williams, seconded by Theresa Hess)**

BPS recommends that request R00017 having to do with an AutoNoms process be declined, as the practice does not require standardization at this time.

**Procedural motion passes with no opposition (see vote 5 on the attendee list)**

## **5. Next meeting and agenda**

It was discussed that BPS will meet from 9-12 noon (CST) on the following dates : 5/24, 6/21, 7/12, 7/26, depending on what requests are still pending. Ms. Van Pelt will do research to determine what requests are still pending and an agenda will be posted.

## **6. Adjourn**

The meeting was adjourned.



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## Meeting Attendees and Voting Record

Attendee	Organization	Vote 1	Vote 2	Vote 3	Vote 4	Vote 5	GISB Member?
		(nv) – not voting					
<b>Pipelines</b>							
<b>Kim Van Pelt</b>	<b>CMS – Panhandle Eastern</b>	✓	✓	✓	✓	✓	✓
Theresa Hess	Enron – Transwestern	✓	✓	✓	✓	✓	✓
Elizabeth Brown	Enron – Northern Natural	✓	✓	Absent	Absent	Absent	
Clancy Aschbrenner	Colorado Interstate Gas	(nv)	(nv)	✓	✓	✓	✓
Bill Griffith	Colorado Interstate Gas	✓	✓	Absent	Absent	Absent	✓
Ernesto Ochoa	El Paso Natural Gas	✓	✓	✓	✓	✓	✓
Maureen Riter	El Paso Natural Gas	(nv)	(nv)	(nv)	(nv)	(nv)	✓
Kathryn Burch	Texas Eastern	✓	✓	✓	✓	✓	✓
Dale Davis	Williams Gas Pipeline	✓	✓	✓	✓	✓	✓
Jim Keisler	Williams Gas Pipeline	(nv)	(nv)	(nv)	(nv)	(nv)	✓
Mark Gracey	Tennessee Gas Pipeline	✓	✓	✓	✓	✓	✓
Randy Young	Gulf South Pipeline	✓	✓	Absent	Absent	Absent	✓
Betty Barnum	CMS – Trunkline Gas Co	Absent	Absent	Absent	✓	✓	✓
Mark Wilke	CMS – Trunkline Gas Co	✓	✓	Absent	Absent	Absent	✓
Stephanie Marks		✓	Absent	Absent	✓	✓	
Terry Williams	Reliant Energy Transmission	✓	✓	✓	✓	✓	✓
<b>Services</b>							
Gina McMahon	BTU Watch	Abstain	Abstain	Abstain	Abstain	Abstain	✓
Mark Scheel	Dynegy Inc.	✓	✓	✓	✓	✓	✓
<b>Producers</b>							
Richard Smith	Exxon Mobil	✓	✓	Absent	Absent	Absent	✓
<b>End Users</b>							
<b>Bill Hebenstreit</b>	<b>El Paso Merchant Energy</b>	✓	✓	✓	✓	✓	✓
<b>LDCs</b>							
<b>Mike Novak</b>	<b>National Fuel Gas Distrib</b>	✓	✓	✓	✓	✓	✓
Audrey Bragg	Washington Gas	✓	✓	✓	✓	✓	✓
<b>Associations</b>							

**Bold signifies a BPS Chair**