



Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: BPS Chairs (Bill Hebenstreit, Greg Lander, Mike Novak, Kim Van Pelt, Producer vacancy)
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes for the Business Practices Subcommittee - April 12, 2001

DATE: May 11, 2001

**GAS INDUSTRY STANDARDS BOARD
BUSINESS PRACTICES SUBCOMMITTEE
Thursday, April 12, 2001 9:00 a.m. – 1:00 p.m.
FINAL MEETING MINUTES**

1. Administrative

Mr. Hebenstreit gave the anti-trust advice. Ms. Van Pelt chaired the meeting and took the meeting notes. Enron asked to postpone R01005 for another meeting. It was requested that the following requests be removed from agenda items 3 and 4 because they were resolved during previous BPS meetings: R98035A, R98061, R98062. Requests R98035A BPS reaffirmed its decision to decline Request R98035A on 1/11/2001. BPS also reaffirmed its decision to decline requests R98061 and R98062 on 11/30/2000. Recommendation forms will be completed. The agenda was adopted as modified. The meeting minutes of February 21, 2001 were modified and adopted as final. The meeting minutes of March 29, 2001 were modified and adopted as final.

2. Review of the following Capacity Release Round 2 Category of Business Practices Requests:

R00019 Panhandle Eastern Pipe Line discussion only

Ms. Van Pelt recapped the explanation of the request from the previous meeting.

Discussion:

There was no discussion.

Motion:

BPS instructs the Information Requirements Subcommittee to modify the usage of the data element Releaser Company Code in the Bid Upload (5.4.18) from mandatory to conditional, based upon whether the data is provided in the Offer Download (5.4.1).

Motion passes with no opposition (see vote 1 on the attendee list)

R01003 Enron Transportation Svcs Co. discussion only

This request asks to add the business conditional data element System Management Service (SMS) Quantity to the Offer Upload. It is a service in Enron's tariff that it offers to firm shippers.



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The firm shipper uses the quantity for which they contracted to apply to either under- or over-deliveries to avoid incurring daily delivery variance charges. The quantity can be released. The SMS agreement is a companion agreement to the firm agreement. The firm shippers can release the quantity. The data element would be conditional in the Offer Download, Bid Download, and Award Download, Offer Upload Notification, and Bid Upload.

Discussion:

Ms. Hess offered the following motion for consideration at the next meeting. BPS instructs the Information Requirements Subcommittee to accommodate the business conditional business practice of sending a system management service quantity in the Offer Upload. If this information is provided, it also should be included in the Offer Upload Notification, Offer Download, Bid Upload, Bid Download, and Award Download.

Ms. Bragg asked if any other pipelines offered this service and if this service ties to normal storage service. Ms. Hess stated that the name and definition they are offering is pretty generic and that other pipelines could use the data element as well. Ms. Bragg wanted to make certain that it was generic enough to be used by all pipelines offering the same service. This request will be voted at the next meeting.

3. Prioritization of the following Nominations Round 3 Category of Business Practices Requests:

The order suggested follows:

R00016	El Paso Natural Gas Company
R00017	Reliant Energy Gas Transmission
R00018	CMS Panhandle Pipe Line Companies

Discussion on process issue raised by Clancy Aschbrenner

Mr. Aschbrenner asked if there was something specific in the rules of BPS that preclude us from voting on a request the first time it appears on a BPS agenda. It was discussed that BPS wastes a lot of time discussing requests in a meeting and then having to wait until the next meeting to vote on the request. It was discussed that this seems to be particularly wasteful when there is no voiced opposition to a request. It was also discussed that since all meetings are noticed with an agenda of items to be discussed and/or voted, this would seem like enough notice to anyone who would like to have their opinion heard on a particular issue. It was suggested that during the first time an item is discussed any one person could request that the vote be postponed and that the vote would be postponed to a subsequent meeting and the request would be honored.

The BPS chairs stated that they would review the GISB Operating Procedures relating to BPS and report back to the committee.

4. Review of the following Nominations Round 3 Category of Business Practices Requests:

R00016	El Paso Natural Gas Company	discussion only
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There was no one from El Paso Natural Gas on the call, so Mr. Gracey explained what he knew of the request.

El Paso Natural Gas Company is requesting new code values to be added to the Reduction Reason for the Confirmation Response and for loop in and loop out. El Paso currently uses these reduction reasons when they are balancing their transactions in the pools.

Discussion:

Mr. Keisler asked if it is automatically scheduled, why is there a need for reduction reason? He also asked if it can be explained how reduction reasons are used in the example shown by the diagram?

Mr. Gracey will contact someone from El Paso Natural Gas and ask them to attend the next meeting.

R00017 Reliant Energy Gas Transmission discussion only

There was no one from Reliant Energy on the call to explain the request. The chairs will ask the GISB office to contact someone from Reliant and ask them to attend the next meeting.

R00018 CMS Panhandle Pipe Line Companies discussion only

CMS Panhandle Pipe Line Companies are requesting to accommodate a business conditional business practice of receiving an additional upstream party in the Nomination. The information would be conditional in the Scheduled Quantity. This is an existing business practice for Trunkline Gas Company and Sea Robin. The information can be accommodated on the Customer Activities web sites, but cannot be accommodated in the corresponding EDI data set for the Nomination.

Discussion:

Ms. Hess asked if this was the party that sold the gas to the party for which the pipeline is transporting. Ms. Barnum stated that this was correct. Mr. Keisler asked if this information was also needed in the Scheduled Quantity, Request for Confirmation, Confirmation Response, Pre-determined Allocation, Allocation, Shipper Imbalance and Invoice. Ms. Barnum stated that she would check.

5. Next meeting and agenda

Thursday, April 26, 2001, 9:00a.m. – 1:00p.m.

- 1. Administrative: Welcome, Antitrust Advice, Roll Call, Adoption of Agenda, Adoption of Draft Meeting Minutes for April 12, 2001,**

- 2. Review of the following Capacity Release Round 2 Category of Business Practices Requests:**



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R01003	Enron Transportation Svcs Co	discussion and possible vote
R01005	Enron Transportation Svcs Co	discussion and possible vote

3. Review of the following Nominations Round 3 Category of Business Practices Requests:

R00016	El Paso Natural Gas Company	discussion and possible vote
R00018	CMS Panhandle Pipe Line Cos	discussion and possible vote
R00017	Reliant Energy Gas Trans	discussion and possible vote

4. Next Meeting and agenda

5. Adjourn

It was proposed that the BPS meet from 9-12 noon (CST) on the following dates (beyond the 4/26/2001 meeting): 5/10, 5/24, 6/07, 6/21, 7/12, 7/26. The BPS chairs will review these dates before the next meeting.

6. Adjourn

The meeting was adjourned at about 10:45a.m.



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Meeting Attendees and Voting Record

Attendee	Organization	Vote 1	GISB Member?
		(nv) – not voting	
Pipelines			
Kim Van Pelt	CMS – Panhandle Eastern	✓	✓
Theresa Hess	Enron – Transwestern	✓	✓
Clancy Aschbrenner	Colorado Interstate Gas	✓	✓
Dale Davis	Williams Gas Pipeline	✓	✓
Jim Keisler	Williams Gas Pipeline	(nv)	✓
Mark Gracey	Tennessee Gas Pipeline	✓	✓
Randy Young	Gulf South Pipeline	✓	✓
Betty Barnum	CMS – Trunkline Gas Co	Absent	✓
Services			
Gina McMahon	BTU Watch	Abstain	✓
Producers			
End Users			
Bill Hebenstreit	El Paso Merchant Energy	✓	✓
LDCs			
Audrey Bragg	Washington Gas	✓	✓
Associations			

Bold signifies a BPS Chair