

Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com
Home Page: www.gisb.org

TO: Business Practices Subcommittee Chairs, Interested Industry Participants
FROM: Rae McQuade, Executive Director
RE: Final Minutes from the Business Practices Subcommittee Meeting
DATE: March 25, 1999

I. Administrative

Mr. Lander welcomed the attendees, called the roll, and gave the antitrust advice. As a notice to those who had not attended the EC meeting, Mr. Walker stated that the BPS Chairs present at the EC meeting held March 18, 1999 agreed to transfer R97022B from BPS to the Confirmation/Cross Contract Ranking Subcommittee. This will be discussed further in today's meeting. The agenda was adopted as modified. The minutes of March 11, 1999 were adopted as modified.

II. Transfer of Requests to the Common Codes Subcommittee and the Confirmation/Cross Contract Ranking Subcommittee

R97058B - submitted by TransCapacity

Mr. Lander explained the history of this request, and noted that BPS is the subcommittee that split the request. The "B" portion deals with all non-capacity release data sets. He believes that the Common Codes Subcommittee is the appropriate place for the request to be dealt with. Ms. Unruh, as a co-chair of Common Codes, agreed.

Motion: Transfer R97058B from BPS to the Common Codes Subcommittee.

There was no objection to the motion.

R97116 - submitted by TransCapacity

Mr. Lander believed this request needs an official vote by BPS so that it may be transferred.

Motion: Transfer R97116 from BPS to the Confirmation and Cross Contract Ranking Subcommittee.

There was no objection to the motion.

III. Transfer of Requests Related to R97022B

It was determined that R97022B should be transferred prior to BPS addressing R97019, R97043, R97048, R97076, and R97125.

Motion: Transfer R97022B to Confirmations and Cross Contract Ranking Subcommittee.

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Discussion:

Mr. Walker noted that, as the party that submitted R97022, he was satisfied with R97022A. R97022B is not part of his initial request. He asked Mr. Lander if he was willing to sponsor this portion of the request. Mr. Lander agreed to do so.

There was no objection to this motion.

R97125 - submitted by Southern California Gas, El Paso Natural Gas, and Mojave Pipeline

Mr. Walker did not wish to transfer this request to the Confirmation/Cross Contract Ranking Subcommittee because he does not believe that the request has anything to do with cross contract ranking. He is comfortable with the request staying in BPS. Mr. Ishikawa agreed. Mr. Lander commented that the Confirmations and Cross Contract Ranking Subcommittee is now working on confirmations and it would seem to be appropriate to have that group deal with the request. Mr. Young agreed with Mr. Lander.

There was no motion made to transfer the request.

R97076 - Southern Natural Gas

Ms. Davis noted that on December 4, 1997, BPS determined that this request had been satisfied by R96077 and R97022A. Ms. Hess added that BPS never completed the GISB recommendation form. There was discussion about how to formally complete this request. Ms. Hess recommended that the request be sent on through the GISB process.

It was determined that Mr. Walker will submit the necessary paperwork to GISB, with assistance from Ms. Hess.

R97048 - submitted by Transco

Ms. Davis gave a history of the request, and noted that because the request did not encompass confirmations, the request should remain within BPS.

There was no motion to transfer the request.

R97043 - submitted by Southern Natural Gas

Mr. Walker asked about the posted recommendation attached to this request. Mr. Lander clarified that this request and subsequent recommendation was associated with the work of the Title Transfer Tracking Task Force. After discussion, it was determined that the recommendation currently posted should remain where it is, although there was agreement that it may be confusing to see a TTT recommendation attached to the request.

Motion: Transfer R97043 to the Confirmation/Cross Contract Ranking Subcommittee.

There was no opposition to this motion.

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R97019 - submitted by NorAm Energy Services, NorAm Gas Transmission, and Mississippi River Transmission.

After discussion, there was no motion to transfer the request.

R97089 - submitted by Transco

[Note: This request was not noticed on the agenda.]

Ms. Davis stated that this request is to add a data element to numerous documents including those in the confirmation process and should be transferred to the Confirmations and Cross Contract Ranking Subcommittee. It was inadvertently not in the list on the BPS agenda. No one objected to adding this item to the agenda.

Motion: Transfer R97089 to the Confirmations and Cross Contract Ranking Subcommittee.

Discussion:

Ms. Hess asked about the nomination-related portion of the request. Ms. Davis felt that if data elements need to be added for the Nominations data set, either: a) the request should go back to BPS or, b) the Confirmations and Cross Contract Ranking Subcommittee can add them. Ms. Hess noted that it is unusual for confirmation-related issues to be addressed prior to nomination-related issues. Further, she had concerns about what was being suggested by this kind of transfer. She is concerned that the Confirmations and Cross Contract Ranking Subcommittee may be taking on a BPS-type role, which she objects to.

Ms. Davis then suggested that the Request for Confirmation, the Confirmation Response, and Scheduled Quantity for Operator data set-related issues be split into a "B" portion of the request; part "A" should include the Nominations, Scheduled Quantity for Shipper, Pre-determined Allocation, Allocation, Shipper Imbalance, and Invoice data set-related issues.

Modified motion: Move R97089B to the Confirmations and Cross Contract Ranking Subcommittee.

There was no objection to the motion.

IV. Review of R98001

Mr. Stodola, as the requester, explained the rationale for the request. There was discussion about the conditionality suggested in the request. Ms. Hess asked Mr. Stodola about the specifics of the request.

There was confusion about the instructions to IR that were crafted during the March 11, 1999 BPS meeting. There was extended discussion about the conditionality that could be assigned and how it would relate to the Instructions to IR drafted at the last BPS meeting. The underlined portion was suggested to be added to the instructions:

Change Associated Contract conditionality in PDA (2.4.1 and 2.4.3) to:

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Mandatory for Service Requester-provided PDA when such are accepted by TSP and when Associated Contract is present in Service Requester-provided nomination. Absent mutual agreement to the contrary, mandatory for Confirming Party-provided PDA when Associated Contract is present in the Confirmations process between PDA submitting Confirming Party and Allocating Party. Also can be present by mutual agreement.

Mr. Stodola then asked to postpone further discussion until he has had a chance to discuss this with his company. There was no objection to the postponement.

V. Next Steps, Next Meeting and Agenda

The next meeting will be held April 1, 1999 from 2:30 p.m. (central) to 4:30 p.m. (central). The following meeting will be April 8 and 9, and will be a face-to-face. Specifically, the primary topic for discussion at that time will be issues related to the Allocation Grid Drafting Team.

It was determined that on the April 1 call, the group will discuss invoicing-related requests for that call only. The invoicing-related requests were grouped in past meetings, and were further refined on the call. The order in which the business practice related requests will be addressed will be determined on April 1, 1999. The requests are as follows:

Business practice-related requests:

R97091*
R97123*
C98003
R98003
R98091
R99001

* These requests will be discussed on the April 1 conference call.

Data element-related requests:

R97088
R97090
R98007
R98008
R97094
R98030

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ATTENDEES

NAME	COMPANY	GISB MEMBER
Pipelines:		
Chuck Stodola	Columbia Gas	X
Mike Schisler	NGPL	X
Doug Hahn	PG&E Northwest	X
Dale Davis	Williams Gas Pipeline	X
Norm Walker	El Paso Natural Gas	X
Sandra Barnett	Koch Gateway	X
Randy Young	Koch Midstream	X
Theresa Hess	Enron - N. Natural	X
Kelly Adolph	Williston Basin	X
Julie Unruh	Koch Gateway	X
Services:		
Gary Payne	ECT	X
Donna Scott	Enron Admin. Corp.	X
Greg Lander	TransCapacity	X
End Users:		
Valerie Crocket	Tennessee Valley Authority	X
LDCs:		
Richard Ishikawa	SoCal Gas	X