



Gas Industry Standards Board

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February 11, 1999

TO: BPS Chairs (Norm Walker, Randy Friedman, Diane McVicker, Greg Lander, Terry McRae), Posting on Home Page for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: BPS MEETING ANNOUNCEMENT & AGENDA

Please plan to participate on a conference call scheduled for:

Date: Wednesday, February 17, 1999 9:00 a.m. to 4:30 p.m. (central time)
Thursday, February 18, 1999 9:00 a.m. to 3:00 p.m. (central time)

Location: Koch Gateway Offices, 20 Greenway Plaza, Houston, Texas 77046

Agenda for the meeting is:

1. Administrative: Welcome, Antitrust Advice, Roll Call, Adoption of Agenda, Adoption of Draft Minutes from February 11, 1999.
2. Issues raised by Information Requirements Subcommittee, to be addressed by the BPS [Item 4 Carry-over from the February 11, 1999 meeting]
3. Transfers from BPS to EII Task Force (Invoicing and Capacity Release Requests)
4. Review of the following requests **FOR DISCUSSION AND VOTE** :
 - R98011 Add new standards and definitions to standardize the PDA/Allocation process and standardize the terms parties use when referring to various processes known as allocation
 - R98012 Add a new standard to describe when and under what circumstances Allocation Statements are sent to shippers
The discussions will center on three work papers:
 - 2.3.H.1 as revised in the February 11 BPS minutes, originally from the Koch Gateway Work Paper,
 - the El Paso Natural Gas Work paper (included in the February 11 BPS minutes),
 - the TransCapacity draft 11 Work Paper
5. Request No. R97022
6. Next meeting and agenda
7. Adjourn