

North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002
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Home Page: www.naesb.org

TO: Interested Industry Participants
FROM: BPS Chairs (Tina Burnett, Mike Novak, Kim Van Pelt, Producer vacancy, Services vacancy)
Rae McQuade, Executive Director
RE: Final Minutes from the Business Practices Subcommittee Meeting, January 20, 2003
DATE: January 29, 2003

1. Administrative

Mr. Novak opened the meeting and gave the anti-trust advice. Participants on the conference call introduced themselves. The posted agenda was adopted, unanimously, as modified to add an item for Adjournment. The minutes from the December 17, 2002 meeting were modified and adopted with one abstention.

2. High Level Discussion of submitted Creditworthiness Work Papers

Jim Downs provided an overview of the Synopsis of FERC Gas Tariff Credit Requirements and a workpaper (posted as Workpaper 1 for this meeting) submitted by Calpine. Mr. Novak noted that the workpaper and the synopsis would be processed piecemeal by the BPS. For example, when the BPS addressed Item II. A. Type of Information that the Service Requester should Supply for Creditworthiness Evaluation was processed, the relevant portions of each submission could be discussed.

No other workpapers were submitted.

3. Upcoming Meetings

Ms. Scott reminded attendees of the 1/22-23/2003 BPS meetings that meeting arrangements, including security instructions, were posted on the NAESB web site.

1/22/2003	9a-5p CST	BPS Face-to-Face Meeting	Enron - Houston TX
1/23/2003	8a-3p CST	BPS Face-to-Face Meeting	Enron - Houston TX
1/30/2003	12:30-3:30 CST	BPS Conference Call	
2/05/2003	9a-5p EST	BPS Face-to-Face Meeting	Dominion - Richmond VA
2/06/2003	8a-3p EST	BPS Face-to-Face Meeting	Dominion - Richmond VA
2/11/2003	12:30-3:30 CST	BPS Conference Call	
2/14/2003	12:30-3:30 CST	BPS Conference Call	

4. Adjournment

A motion to adjourn the meeting, passed unanimously.

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Meeting Attendees and Voting Record

Attendee	Organization	1/20	NAESB WGQ Member?
Pipelines:			
Kathryn Burch	Duke Energy	√	√
Cynthia Corcoran	Enbridge Energy	√	√
Mary Darveaux	Northern Natural Gas	√	√
Dale Davis	Williams Gas Pipeline	√	√
Tom Gwilliam	Iroquois Gas Transmission System	√	√
Jon Keeler	Great Lakes Gas Transmission	√	√
Iris King	Dominion Transmission	√	√
Paul Love	NGPL	√	√
Donna Scott	Transwestern	√	√
Kim Van Pelt	Panhandle Eastern Pipeline	√	√
Kelly Wachter	Williston Basin	√	√
Mark Wilke	CMS Energy	√	√
Services:			
Keith Sappenfield	Encana	√	√
Lori Van West	Xcel Energy	√	
Producers:			
Jim Bush	BP	√	√
End Users:			
Tina Burnett	Boeing	√	√
Jim Downs	Calpine	√	√
Kirstin Gibbs	Process Gas Consumers Group	√	
Gary Hinnars	Reliant Energy	√	√
Richard Notte	ALCOA	√*	
LDCs:			
Andy Dotterweich	Consumers Energy	√	
Frank Markle	UGI	√	
Mike Novak	National Fuel Gas Distribution	√	√
Associations:			
Mariam Arnaout	American Gas Association	√	√
GISB Office:			

Bold signifies a BPS Chair

nv – not voting

(*) Abstained on minute approval motion