



Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002

Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com

Home Page: www.gisb.org

TO: Business Practices Subcommittee (BPS) Chairs: Greg Lander, Producer Segment
Vacancy, Diane McVicker (absent), Kim Van Pelt, Robert McAnally (absent)
Posting for Interested Industry Participants

FROM: Rae McQuade, Executive Director

RE: Final Minutes from the Business Practices Subcommittee Meeting

DATE: January 20, 2000

GAS INDUSTRY STANDARDS BOARD

GISB BUSINESS PRACTICES SUBCOMMITTEE MEETING

Teleconference Call: January 13, 2000

FINAL MINUTES

I. Administrative

Mr. Lander chaired the meeting and welcomed the participants. Mr. Buccigross identified the participants in a roll call and will take minutes. Mr. Lander gave the antitrust advice.

Mr. Keisler made a motion to amend the agenda to revisit the language of the 2 motions for Request No. R98037 from the BPS Meeting of January 6, 2000.

The agenda was then adopted as modified without objection.

The draft minutes of January 6, 2000 were modified in the meeting and were adopted as final without objection.

II. Revisit the Language of the Two Motions for Request No. R98037

R98037: Columbia Gas

Mr. Keisler noted ambiguities in the motions on this request from last week, in other words, the motions referred to mandatory data elements, yet the true conditions based on the instructions was conditional.

Motion After some discussion, Mr. Keisler made the following motion, which was seconded by Ms. Corcoran, as a replacement to both motions on this request from the BPS meeting of January 6, 2000.

1. Instruct IR to add a conditional data element to the Offer Upload and Offer Download. This "machine processable" data element should be used to tie the various offers together in the case where an offer is not a "stand alone offer" on that Transportation Service Provider.

In the Offer Upload, the Not a Stand Alone Offer Terms and Conditions usage would be Sender's Option (SO), however it would only be used when the "Stand Alone Offer Indicator" indicates the offer is not stand alone. From a business point of view, if such Not A Stand Alone Offer Terms and Conditions exist, they should be present in the Not a Stand Alone Offer Terms and Conditions data element. In the Offer Download, the usage would be Conditional, mandatory if provided in the original offer.

2. Instruct IR to add a conditional data element to the Bid Upload and Bid Download. This "machine



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processable" data element should be used to tie the various bids together in the case where a bid is not a "stand alone bid" on that Transportation Service Provider.

In the Bid Upload, the Not a Stand Alone Bid Terms and Conditions usage would be Sender's Option (SO), however it would only be used when the "Stand Alone Bid Indicator" indicates the bid is not stand alone. From a business point of view, if such Not A Stand Alone Bid Terms and Conditions exist, they should be present in the Not a Stand Alone Bid Terms and Conditions data element. In the Bid Download, the usage would be Conditional, mandatory if provided in the original bid.

Action The motion carried unanimously. See voting record for specifics.

III. Review of the following question from IR for discussion and possible vote:

Shipper Imbalance Questions from Information Requirements Subcommittee
(memo dated 10/10/99)

IR Questions:

The Information Requirements Subcommittee is in the process of addressing several requests which affect the Shipper Imbalance (2.4.4). IR raised the following issues regarding existing data elements that are used to convey adjustment information:

1. Is the Adjustment Quantity data element needed? How is this data element used? Since the adjusted quantity is shown at the line item level, what goes in this data element?
2. If the Adjustment Quantity is used, does it reflect the difference or the net quantity? And, the difference or net between which two quantities?
3. Additional Adjustment Type code values are needed to specify adjustments made to any of the quantities that are included in the statement.

Discussion

Ms. Barnum noted that she believes that the necessary quantity fields are present in the Shipper Imbalance document, but that some additional adjustment type codes are necessary at the detail level. In addition, Ms. Barnum felt the need for new adjustment quantity and adjustment type code data elements are necessary at the summary level.

Mr. Lander asked the group whether they believed that the second issue related to adding new data elements should be part of this request as it involved adding a new data element which represents a different business issue and therefore should be filed on a different request.

Ms. Hess believed that the quantity type codes at the detail level are part of the scope of IR's questions, but she questioned whether a new data element was within the scope.

Ms. Barnum noted her desire to deal with all of these issues at the same time.



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Mr. Young added his concern of BPS adding a data element which may be outside the scope of IR's questions and expressed his preference that a new request be filed.

There was an additional brief discussion as to whether imbalances could and would exist at the point level as opposed to the contract level. Participants did not choose to pursue this avenue of discussion.

Given the apparent belief of the group regarding adding a data element, Mr. Lander asked Ms. Barnum if she wished to pursue this at this time. She agreed it would come up later and she did not see a need to pursue it at this time.

Ms. Hess then asked what the answers to the questions from IR would be given the above discussion. There was general agreement that additional code values were necessary, but there was disagreement on the specific implementation.

Mr. Keisler noted that additional code values are necessary but they should not be a "re-hash" of the various quantity types. He noted that the "revision/reversal" implementation should be done in the same fashion in the Shipper Imbalance as it is done in the Transportation/Sales Invoice.

Proposed answers to the IR issues were as follows:

1. The Adjustment Quantity data element is not needed at the line item level. The rest of question is moot.
2. This question is moot given the answer to question 1.
3. Additional Adjustment Type code values can be developed by the IR Subcommittee.

Ms Hess noted that given the recommendation that the Adjustment Quantity data element is not needed at the line item level, the Adjustment Value data element at the line item level should be deleted also. She believed this was originally part of the questions from IR but was inadvertently not included on the workpaper.

Ms. Corcoran asked how deletion of a data element was different from addition of a data element, that is, was this deletion outside the scope of the questions from IR.

Ms. Hess and Ms. Davis noted their belief that this was in scope, but perhaps should not be voted on today since it was not part of the posted IR workpaper (though it was discussed in IR).

Mr. Lander noted his belief that BPS could deal with the proposed answers above and leave the issue of deletion of the Adjustment Value data element for another time, and that the IR chairs could file a new work paper regarding deletion of the Adjustment Value data element.

Mr. Keisler made a motion to adopt the following answers to the above questions which was seconded by Mr. Young:

1. The Adjustment Quantity data element is not needed at the line item level. The rest of question is moot.
2. This question is moot given the answer to question 1.



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3. Additional Adjustment Type code values can be developed by the IR Subcommittee.

Action The motion carried unanimously. See voting record for specifics.

IV. Review of the following Capacity Release Category of Business Practices Subcommittee Requests for discussion only:

R97110 TransCapacity: The request addresses the date and time stamp appearing in the capacity release datasets in the field called Posting Date and Posting Time.

Mr. Lander described the request and read the proposed standard language.

The time appearing in the field "Posting Date/Time" should be the time that the completed Offer, Bid, Award, and Notice of Withdrawal (as applicable) first appeared on the Transportation Service Provider's Electronic Bulletin Board (EBB) as a completed activity (or reached the completed state, in the event there was no EBB involved in the transaction).

Mr. Aschbrenner asked what problem the standard language was proposing to solve.

Mr. Lander noted that in some cases offers, bids, awards, and withdrawal downloads are posted with different dates even though they have not been revised and therefore the same data is downloaded multiple times.

Mr. Lander asked if there were specific objections to the standard and/or whether the group was ready to craft a motion.

Ms. Corcoran asked whether the same results could be accomplished by changing the definition for Posting Date and Posting Time. Mr. Lander noted his belief that the purpose of the request could be accomplished by the proper definitional change.

Mr. Aschbrenner along with Mr. Young proposed the following change to the definition of Posting Date and Posting Time in the Offer Download - 5.4.1, the Bid Download - 5.4.2, the Award Download - 5.4.3, and to the Withdrawal Posting Date and Withdrawal Posting Time in the Withdrawal Download - 5.4.5:

Posting Date: The date on which the service provider *initially* posts or *updates (changes)* this information.

Posting Time: The time on which the service provider *initially* posts or *updates (changes)* this information.

Ms. Hess noted that this data element occurs in other datasets. These are the Replacement Capacity, Operationally Available and Unsubscribed Capacity, System-Wide Notices and Notes/Special Instructions



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datasets.

Mr. Lander noted that the definitions of these data elements in all of these additional datasets, with the exception of Operationally Available and Unsubscribed Capacity, could and should be changed. He noted that Operationally Available and Unsubscribed Capacity would be dealt with in R96018.

Ms. Hess noted that simply changing the definitions for these data elements would accomplish the same purpose and suggested that change.

Thus the new proposed motion would read as follows:

Modify the definition of Posting Date and Posting Time as follows:

Posting Date: The date on which the service provider *initially* posts or *updates (changes)* this information.

Posting Time: The time on which the service provider *initially* posts or *updates (changes)* this information.

Further discussion on this request was put off until next meeting.

R96018 TransCapacity. Mr. Lander briefly described the request and noted that a large part of the original request was now mooted based on the EC's discussion/determination on Request No. R99033. He noted that basically the only significant portion of the request left was the moving of the Posting Date and Posting Time from the header level to the detail level so that it is associated with each line item as opposed to the entire document.

Discussion was stopped due to the time.

V. Next Meeting and Agenda

The next conference call is scheduled for January 20, 2000. The agenda will be as follows:

For discussion and possible vote:

R97110 – TransCapacity

Shipper Imbalance Questions from Information Requirements Subcommittee
(memo dated 10/10/99)

For discussion only:

R96018 - TransCapacity

R98085 – Issues from Information Requirements, IR memo 11/29/99

IX. Adjourn

The meeting was adjourned without objection at 4:40 p.m. central.



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VI. Meeting Attendees & Voting Record

Name	Company	GISB Member	Vote	R98037	IR Questions – Shipper Imbalance
Pipelines:					
Betty Barnum	CMS Panhandle Eastern	Yes	Yes	Yes	Yes
Jim Keisler	Williams Gas Pipeline	Yes	No		
Clancy Aschbrenner	CIG	Yes	Yes	Yes	Yes
Kim Van Pelt	CMS Trunkline Gas Co.	Yes	Yes	Yes	Yes
Dale Davis	Williams Gas Pipeline	Yes	Yes	Yes	Yes
Dale Smith	ANR	Yes	Yes	Yes	Yes
Julie Unruh	Koch Gateway Pipeline	Yes	Yes	Yes	Yes
Fred Cumming	Texas Eastern	Yes	Yes	Yes	Yes
Kelly Adolf	Williston Basin	Yes	Yes	Abstain	Yes
Twyla Strogon	CNG	Yes	Yes	Yes	Yes
Iris King	CNG	Yes	No		
Theresa Hess	Enron – Transwestern	Yes	Yes	Yes	Yes
Services:					
Jim Buccigross	National Registry	Yes	Yes	Yes	Yes
Greg Lander	Skipping Stone/TransCapacity	Yes	Yes	Yes	Yes
Gary Payne	Enron – North America	Yes	Yes	Yes	Yes
Mark Scheel	Dynegy	Yes	Yes	Yes	Yes
Cynthia Corcoran	Cynthia Corcoran Attorney At Law	Yes	Yes	Yes	Yes
Randy Young	Koch Midstream	Yes	Yes	Yes	Yes