

# Gas Industry Standards Board

1100 Louisiana, Suite 4925, Houston, Texas 77002  
Phone: (713) 356-0060, Fax: (713) 356-0067, E-mail: gisb@aol.com  
Home Page: www.gisb.org

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**TO:** BPS Chairs (Greg Lander, Bill Hebenstreit, Mike Novak, Kim Van Pelt, Producer vacancy)  
Posting for Interested Industry Participants

**FROM:** Rae McQuade, Executive Director

**RE:** **Final** Minutes for the Business Practices Subcommittee – January 11, 2001

**DATE:** January 17, 2001

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**GAS INDUSTRY STANDARDS BOARD  
BUSINESS PRACTICES SUBCOMMITTEE  
Thursday, January 11, 2001 2:30 p.m.-4:30 p.m.  
FINAL MEETING MINUTES**

**1. Administrative**

Mr. Buccigross gave the anti-trust advice. The Agenda was adopted as posted. The draft minutes of December 8, 2001 and January 4, 2001 were reviewed and adopted as amended.

After discussion, it was agreed that the BPS would modify its meeting schedule based on the 1/4/2001 meeting minutes. The BPS will meet from 9:00am-1:00pm (central time) on the following dates: 1/18, 2/01, 2/15, 3/02, 3/15, 3/29, 4/12, 4/26. BPS will evaluate additional dates at the meeting on 4/12/2001.

**2. EDD Issue to BPS**

During EDD's development of the revisions necessary for the implementation of the Title Transfer Tracking standards, EDD reviewed the following GISB standards:

**Standard No. 1.3.73**

Where a Transportation Service Provider (TSP) has decided to offer Title Transfer Tracking (TTT) service by means of an arrangement (including an agreement) with a party which will act as the TSP's designated party, and regardless of communication methodology between Account Holders and such designated party, the TSP should, upon request, identify the Title Transfer Tracking Service Provider(s) (TTTSPs) at a location which have established active TTT arrangements with the TSP. The relevant information to be provided should include the name of each TTTSP, the ID code for each TTTSP used by the TSP, the contract number for each TTTSP assigned by the TSP (where applicable), the location code(s) for each TTTSP assigned by the TSP (where applicable), and the location code(s) nominatable to the TSP for transportation service to or from the location associated with each TTTSP. If, in the future, the common code for locations central repository includes listing of TTTSPs by location, the requirements of this standard may be met.

**Standard No. 1.2.17**

A Third Party Account Administrator is a Title Transfer Tracking Service Provider other than the Transportation Service Provider.

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## **EDD raised the following issues:**

- After discussion, EDD determined that the communication of the list of Third Party Account Administrators (3PADs) is inappropriate for EDI/FF development due to the infrequency of use and small number of data elements.
- EDD requests BPS to review GISB Standard No. 1.3.73 for implementation of the communication of 3PAD information. EDD discussions noted that implementation via Informational Postings may be appropriate.

## **Discussion:**

As a participant of Title Transfer Tracking, Mr. Lander discussed that he believed there was no intention of creating an EDI data set for the communication of 3PAD information. Placing this information on a TSP Web site was appropriate. As a co-chair of that subcommittee, Ms. McVicker agreed.

**Motion:** (motioned by Greg Lander, seconded by Diane McVicker)

BPS responds to EDD that it is appropriate that the Informational Postings section of a TSP Web site is a means of implementing Standard 1.3.73. Other mechanisms for requesting and responding to a request for this information would be exceeding the standard.

**Motion passes – see vote 1 on the attendee list**

3. **Review of the following request returned from the Executive Committee: (see 8/24/2000 EC Meeting Minutes, see also posted recommendation form, Business Practices Subcommittee 10/19/2000, 11/30/2000, 12/08/2000 Draft Minutes)**

**R98035A                      ANR    discussion and possible vote**

## **Discussion:**

The request should be declined to give ANR closure to its request and because the proponents of a similar business practice wish to put in their own request to more closely satisfy the needs of the proponents.

**Motion:** (motioned by Mike Novak, seconded by Greg Lander)

Upon further consideration, BPS reaffirms its decision to decline R98035A.

**Motion passes – see vote 2 on the attendee list**

4. **Review of the following request returned from the Executive Committee: (see 2/10/2000 EC Meeting Minutes, see also posted recommendation form)**

**R98044                                      Duke Energy    discussion and possible vote**

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## Discussion:

The data element Estimated Heating Factor was added to the Scheduled Quantity for Operator in order to provide the operator of an estimate of what is anticipated that the heating factor will be at the location. The definition that was developed was a mirror of the Heating Factor data element that currently exists in the Measured Volume Audit Statement. Questions were raised during the EC meeting about the definition of both data elements.

Some proposed definitions are:

For the Scheduled Quantity for Operator, Estimated Heating Factor is defined as an estimated number with a decimal which, when multiplied by an MCF volume, yields an estimated dekatherm quantity or an amount by which dekatherm(s) can be divided to yield an estimated MCF volume.

For the Measured Volume Audit Statement, Heating Factor is defined as a number with a decimal which, when multiplied by an MCF volume, yields a dekatherm quantity or an amount by which dekatherm(s) can be divided to yield an MCF volume.

After some discussion, it was determined that there may be differences of use of the two data elements in the Scheduled Quantity for Operator and the Measured Volume Audit Statement, It was proposed that we ask users of the Measured Volume Audit Statement to identify the method of implemented Heating Factor in that document before BPS proposed name and/or definition modifications for one or both data elements.

## 5. Review of the following Flowing Gas Round 2 Category of Business Practices Requests:

<b>R00004</b>	<b>Tennessee Gas Pipeline</b>	<b>discussion only</b>
<b>R00005</b>	<b>Tennessee Gas Pipeline</b>	<b>discussion only</b>

These requests will be placed on the agenda for discussion at the 1/18/2001 BPS meeting.

## 6. Next meeting and agenda

Thursday, January 18, 2001 9:00am-1:00pm

1. Order 637 Priority Action Items 1 and 2 (Priority 6)-returned by the EC (see 12/14/2000 EC Meeting Minutes)
2. R98044 Duke Energy
3. Flowing Gas Round 2 Category of Business Practices Request
  - R00004 Tennessee Gas Pipeline
  - R00005 Tennessee Gas Pipeline

The meeting Adjourned at 4:25 Central Time

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## Meeting Attendees and Voting Record

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Attendee	Organization	Vote 1 (nv) – not voting	Vote 2	GISB Member?
<b>Pipelines:</b>				
<b>Kim Van Pelt</b>	<b>CMS – Panhandle Eastern</b>	Abstain	✓	✓
Dena Copeland	Tennessee Gas Pipeline	✓	✓	✓
Clancy Aschbrenner	Colorado Interstate Gas Pipeline	✓	✓	✓
Theresa Hess	Enron – Transwestern	✓	✓	✓
Dale Davis	Williams Gas Pipeline	✓	✓	✓
Jim Keisler	Williams Gas Pipeline	(nv)		✓ (nv)
Stephanie Lecureaux	ANR Pipeline	✓	✓	✓
<b>Services:</b>				
<b>Greg Lander</b>	<b>Skipping Stone</b>	✓	✓	✓
Gina McMahon	BTU Watch	Abstain	Abstain	✓
Jim Buccigross	Group 8760	✓	Absent	✓
<b>Producers:</b>				
<b>End Users:</b>				
<b>Bill Hebenstreit</b>	El Paso Merchant Energy	✓	✓	✓
Diane McVicker	Salt River Project	✓	Absent	✓
Joel Greene	Arizona Public Service	✓	Absent	✓
<b>LDCs:</b>				
<b>Mike Novak</b>	<b>National Fuel Gas Distribution</b>	✓	✓	✓
Audrey Bragg	Washington Gas	✓	✓	✓

**Bold signifies a BPS Chair**