



Gas Industry Standards Board

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Home Page: www.gisb.org

TO: GISB Board of Directors
FROM: Rae McQuade, Executive Director
RE: Draft Agenda for Board Meeting - December 2, 1999
DATE: November 15, 1999

As previously published, our fourth Board meeting in 1999 will be held on December 2 from 1:00 p.m. to 5:00 p.m. The meeting will be held near the airport for the convenience of those members travelling to Houston. The meeting specifics are below, and draft agenda follows.

WHERE: Sheraton North Houston Hotel, George Bush Intercontinental Airport
15700 John F. Kennedy Boulevard
Houston, Texas
Phone: 281-442-5100

WHEN: Thursday, December 2, 1999
1:00 p.m. to 5:00 p.m. Central

The hotel is located within the George Bush Airport (previously named Houston Intercontinental Airport) for the convenience of the Board members traveling to Houston. Coffee service will be available during the meeting. I look forward to seeing you in Houston on December 2. Please feel free to call if you have any questions or comments, or additions to the agenda. A printed copy of the materials for the meeting will be provided shortly to the directors, the Executive Committee officers and the presenters. The materials will be posted on the GISB Home Page in the "Board of Directors" area for attendees to download.

Please feel free to call the GISB office should you have any questions or comments. We look forward to seeing you at the Board meeting.



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GAS INDUSTRY STANDARDS BOARD OF DIRECTORS MEETING

Sheraton North Houston Hotel, 15700 JFK Boulevard, Houston, Texas

Thursday, December 2 - 1:00 p.m. to 5:00 p.m.

DRAFT AGENDA

- 1:00 p.m.
1. Welcome & Administrative Items
 - Antitrust Guidelines
 - Agenda Adoption
 2. Adoption of Minutes from June 10, 1999
 3. Finance Reports
 - 1999 Report
 - 2000 Budget (Discussion and Consideration for Vote)
 4. Annual Plan
 - 1999 Progress
 - 2000 Plan (Discussion and Consideration for Vote)
 - Contracts Issues
 - Retail Marketing Issues
 5. 1999 Membership Report
- Adjourn