



## North American Energy Standards Board

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October 14, 2002

**TO:** NAESB Board of Directors  
**FROM:** Rae McQuade, NAESB Executive Director  
**RE:** Meeting Announcement for the NAESB Board Meeting – November 21, 2002

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Dear Board Members,

The last Board meeting in 2002 will be held in San Diego at the Hyatt Regency Islandia, which is located about 10 minutes by cab from the San Diego airport (6 miles). The specifics of the meeting are:

**Where:** Hyatt Regency Islandia  
1441 Quivira Road  
San Diego, CA 92109  
Reservations Phone: 619-224-1234

**When:** Thursday, November 21  
8:00 a.m. to Noon Pacific time

The evening before, on Wednesday, November 20, a reception will be held in the hotel from 6:00 p.m. to 9:00 p.m. and we hope you can join us. When making reservations, please note that you are with the North American Energy Standards Board in order to receive the discounted rate of \$169.00 per night. The cutoff date for making reservations is October 29. The standard rate is \$260.00 per night.

We look forward to seeing you at the meeting. Conference calling will be available should you be unable to attend in person. The agenda and meeting materials should be prepared for you shortly.

Best Regards,

Rae

Rae McQuade  
NAESB Executive Director & COO

cc: James Costan