



## Gas Industry Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: [www.gisb.org](http://www.gisb.org)

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**TO:** GISB Board of Directors  
**FROM:** Rae McQuade, Executive Director  
**RE:** Draft Agenda for Board Meeting – September 19, 2001  
**DATE:** August 20, 2001

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Our third Board meeting in 2001 will be held on September 19 from 1:00 p.m. to 4:00 p.m. The meeting will be in the downtown area of Houston, at the Hyatt Regency, in conjunction with our annual meeting, which begins on September 20. The meeting specifics are below, and draft agenda follows.

**WHERE:** Hyatt Regency Hotel  
1200 Louisiana Street  
Houston, Texas  
Phone: 713-654-1234

**WHEN:** Wednesday, September 19, 2001  
1:00 p.m. to 4:00 p.m. Central

The hotel is located in the downtown area of Houston and is a 30-minute cab ride from either the George Bush Airport or the Hobby airport. Coffee service will be available during the meeting. Board members and presenters are also invited to a lunch with a buffet service to begin at 11:30 a.m. located also in the Hyatt Regency.

A printed copy of the materials for the meeting will be provided shortly to the directors, the Executive Committee officers and the presenters. The materials will be posted on the GISB Home Page in the "Board of Directors" area for attendees to download. This meeting, as with all GISB meetings, is open for attendance by any interested party.

Please feel free to call the GISB office should you have any questions or comments. We look forward to seeing you at the Board meeting.



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### **GAS INDUSTRY STANDARDS BOARD OF DIRECTORS MEETING**

**Hyatt Regency Hotel, 1200 Louisiana, Houston, Texas**

**Wednesday September 19, 2001 -- 1:00 p.m. to 4:00 p.m. Central**

#### **DRAFT AGENDA**

- 1:00 p.m.
1. Welcome & Administrative Items
    - Antitrust Guidelines
    - Agenda Adoption
  2. Adoption of Minutes from June 7, 2001
  3. Review and Vote on Sunset Provision
  4. Retail Gas & Electric and Wholesale Electric Standards Development Consideration.
    - Industry Discussions
    - Meetings With FERC, NARUC and DOE Representatives
    - DOE Meeting Held on August 14 & 15
    - Review of Strawman 2.1
    - Review of Transition Memorandum
    - Other discussions
    - Consideration and Vote on the Resolutions
  5. Annual Plan
    - 2001 Plan Update
  6. Finance Reports
    - Current Year Financials
  7. 2001 Membership Report
  8. Other Business
- 4:00 p.m.
9. Adjourn