



North American Energy Standards Board

1100 Louisiana, Suite 3625, Houston, Texas 77002

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Home Page: www.naesb.org

February 20, 2002

TO: NAESB Board of Directors
FROM: Rae McQuade, NAESB Executive Director
RE: NAESB Board of Directors Meeting, March 7, 2002

As noted in December, our first Board meeting in 2002 will be held on Thursday, March 7 from 1:00 p.m. to 4:30 p.m. at the American Gas Association offices in Washington D.C. The meeting specifics are below, and draft agenda follows.

WHERE: American Gas Association
400 North Capitol Street, 4th Floor
Washington, D.C.

WHEN: Thursday, March 7, 2002
1:00 p.m. to 4:30 p.m. Eastern

A printed copy of the materials for the meeting will be provided shortly to the Directors, the Executive Committee officers and the presenters. The materials will be posted on the NAESB Home Page in the "Board of Directors" area for attendees to download. This meeting, as with all NAESB meetings, is open for attendance by any interested party.

Please feel free to call the NAESB office should you have any questions or comments. We look forward to seeing you at the Board meeting.



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NORTH AMERICAN ENERGY STANDARDS BOARD

BOARD OF DIRECTORS MEETING

American Gas Association Offices, 400 North Capitol, 4th Floor, Washington, D.C.

Thursday, March 7, 2002 -- 1:00 p.m. to 4:30 p.m. Eastern

DRAFT AGENDA

- 1:00 p.m.
1. Welcome & Administrative Items
 - Antitrust Guidelines
 - Agenda Adoption
 - Welcome to New Board Members
 2. Adoption of Minutes from December 5, 2001
 3. Quadrant Formation Activities
 - Retail Quadrant Draft Procedures
 - Promotional Dues
 - Wholesale Electric Quadrant Procedures and FERC 3-15-02 Filing
 4. Sandia Report
 5. 2002 Annual Plan
 6. Finance Report
 7. Membership Report
 8. Other Business
- 4:30 p.m.
9. Adjourn
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