



Gas Industry Standards Board

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Home Page -- www.gisb.org

VIA FACSIMILE

February 17, 1998

TO: GISB Board of Directors
FROM: Rae McQuade, Executive Director
RE: Upcoming March 3 Board of Directors Meeting

MEETING ANNOUNCEMENT:

Attached please find the draft agenda for the upcoming Board of Directors meeting, which is scheduled for March 3. Materials will be sent to the Board members shortly, and posted on the home page for access by interested parties. Ballots will accompany the supporting materials for Board members who are unable to attend but wish to vote on issues notationally.

The meeting arrangements for the Board meeting are:

Where: Sheraton Crown Hotel & Conference Center
15700 J.F.K. Boulevard, Houston, Texas 77032
Phone: 281-442-5100
When: March 3, 1998
11:00 a.m. to 3:00 p.m.

The hotel is located in close proximity to the George R. Bush Airport (previously named Houston Intercontinental Airport) for the convenience of the Board members traveling to Houston. Lunch will be served during the meeting. I look forward to seeing you in Houston on March 3. Please feel free to call if you have any questions or comments, or additions to the agenda.

cc: Trade Associations for distribution to their members
Laurie Paulson
Posting on GISB Home Page for access to all GISB members and other interested parties
Mike Bray
Jerry Hahn
Dennis Holbrook
Joyce Phillips
Mike Wallace



GISB BOARD OF DIRECTORS MEETING

Sheraton Crown Hotel, Houston, Texas
Tuesday, March 3, 1998 -- 11:00 a.m. to 3:00 p.m.

PROPOSED AGENDA

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| 11:00 a.m. | 1 | Welcome & Administrative Items
- Antitrust Guidelines
- Adoption of Agenda | T. Ciliske
D. Holbrook
T. Ciliske |
| | 2 | Adoption of Minutes from December 8, 1997 | T. Ciliske
R. McQuade |
| | 3 | Report on Progress on the 1998 Annual Plan
- Items Completed
- Items in Progress
- Items Requested to be Added | M. Bray
J. Hahn |
| | 4 | Report on March 31, 1998 Filing with the FERC
regarding RM96-1-007 | M. Bray
R. McQuade |
| | 5 | Report on ANSI Accreditation of GISB as a Standards
Development Organization | D. Holbrook |
| | 6 | 1998 Financial Report | R. McQuade |
| | 7 | 1998 Membership Report
- 1998 Membership
- Projects to Attract New Members | R. McQuade
J. Phillips |
| | 8 | Proposed Resolution on Membership Benefits &
Membership Registration | R. McQuade |
| | 9 | Scope issue on new request: Gas Contract | M. Bray
M. Wallace |
| | 10 | Discussion on upcoming Sunset Vote | T. Ciliske |
| | 11 | Other Business | |
| 3:00 p.m. | | Adjourn | |