



North American Energy Standards Board

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via email and posting

TO: NAESB Executive Committee (EC) Members, Annual Plan Coordinators and Posting For Interested Parties

FROM: Rae McQuade, Executive Director

RE: Annual Plan Subcommittee Announcement for February 11, 2003

DATE: February 6, 2003

Dear NAESB Interested Parties,

A conference call for the Annual Plan Subcommittee has been scheduled for February 11 from 10:00 a.m. to noon CST. An agenda is shown below. Please call the office (713-356-0060) for call-in instructions if you would like to participate.

The Annual Plans will be reviewed to determine if there are any items that would benefit from multi-quadrant attention in the near future. This, as with all NAESB meetings, is an open meeting. Please notify the NAESB Office (naesb@aol.com) by February 7 if you will be participating to ensure adequate lines are available.

At the request of EC Chair Jim Buccigross, Steve Zavodnick, Co-Chair Annual Plan Subcommittee will lead the call.

We look forward to your attendance.

Best Regards,
Rae McQuade

AGENDA

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|------------|----|---|
| 10:00 a.m. | 1. | Welcome <ul style="list-style-type: none">• Antitrust Guidelines• Welcome to attendees• Adoption of Minutes of February 3, 2003 |
| | 2. | Review of 2003 the Retail Electric Quadrant and Retail Gas Quadrant Annual Plans to determine if there are items that require Joint Quadrant activity |
| | 3. | Schedule Future Meetings |
| | 4. | Other Business |
| noon | 5. | Adjourn |