

BPS - Allocation Grid Drafting Team
October 21 & 22, 1997

REVISED Meeting Arrangements

Date: Tuesday October 21 and Wednesday October 22, 1997

Time: 8:30 AM - 4:30 PM

Location: Transco Tower (check in at Security Desk on Level 2)
**** REVISION **** **On 8/21/97 - Level 6 - Laurel Room**
**** REVISION **** **On 8/22/97 - Level 13 Conference Room**
2800 Post Oak Blvd.
Houston, Texas

Directions: Transco Tower is located on Post Oak Blvd between Westheimer and Richmond in the Galleria area. It can be accessed from the I-610 West (the "West Loop") at the Westheimer exit. Turn west on Westheimer and go one block to Post Oak Blvd and turn left. Go to the 3rd light, Hidalgo, and turn right. Take your first right by the Water Wall and you'll see the garage on your left. Park in the Visitor's Parking. Be sure and bring your parking ticket in for validation.

Contact: Jim Keisler 713-215-4322
Dale Davis 713-215-2396
Janice Viaclovsky 713-215-3702
(during the meeting, Janice will be able to receive and relay messages for participants)

Food: Transco will provide a continental breakfast each morning. For lunch, we suggest taking advantage of the numerous eating establishments in the Galleria, a short walk from our office. They include Chili's, Beck's Prime, The Cheesecake Factory, Ninfa's, Orient Express, and many others. Or, you may eat in Transco's cafeteria.

Hotels in the area: There are two hotels connected to the Galleria and the Transco Tower via a walkway. They are within easy walking distance.

Westin Oaks 713-623-4300
Westin Galleria 713-960-8100

General: The attire for the meeting will be business casual. The Transco Tower is a no-smoking zone. Smokers are accommodated on the 8th floor of the parking garage.