

The meeting arrangements for the Allocation Grid Drafting Team Meeting are as follows:

Date: Wednesday, April 1, 1998

Time: 8:30 a.m. to 4:30 p.m.

Location: Koch Gateway Pipeline Company  
600 Travis, 17th Floor (no need to check in with security desk)  
Houston, TX

Directions: The Chase Tower (formerly Texas Commerce Tower) is located downtown at the intersection of Texas and Milam. It is easily accessible through the downtown tunnel system. If you need driving directions, please contact Julie at the number below.

You may park in the garage to the south of the building (at the intersection of Travis and Capital). We will validate your ticket.

Contact: Julie Unruh (713) 229-5438  
Sandra Barnett (713) 229-5732

Food: Koch will provide a continental breakfast and lunch.

Hotels in the area: There are numerous hotels in the downtown area. If you need specific information, please call Julie.

General: Koch's dress code is business casual. The Chase Tower is non-smoking.